



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

INTERNAL QUALITY ASSURANCE CELL (IQAC)


Date: 05-11-2020

CIRCULAR

IQAC meeting is convened on, 09-11-2020, at 11.30 A.M in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC.

Agenda:

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
 - b) Attainment of COs, PSOs, POs
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/ Attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.


Coordinator-IQAC

IQAC Co-ordinator

**RISE Krishna Sai Prakasam Group
of Institutions, Valluru - 523 272**


Principal

PRINCIPAL

**RISE Krishna Sai Prakasam Group
of Institutions, Valluru - 523 272**

Copt to:

1. The Secretary, RISE Krishna Sai Prakasam Group of Institutions
2. The Principal
3. The Heads of Departments
4. All the members of IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 09-11-2020

Minutes of Meeting

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Members Present:

- | | |
|--|----------------------------------|
| 1. Prof. Dr. A. V. Bhaskara Rao, principal | Chairperson |
| 2. Mr. K. Suresh Babu, Associate Professor, ECE | IQAC-Coordinator <i>K.Suresh</i> |
| 3. Dr. R. Karthikeyan, Associate Professor, CE | Member <i>R.Karthikeyan</i> |
| 4. Mrs. G. Sahiti, Assistant Professor, EEE | Member <i>G. Sahiti</i> |
| 5. Mr. A. Srikanth, Associate Professor, ME | Member <i>A</i> |
| 6. Dr. U. Pavan Kumar, Associate Professor, ECE | Member <i>U.Pavan Kumar</i> |
| 7. Mr. R. Bhargav, Assistant Professor, CSE | Member <i>R. Bhargav</i> |
| 8. Mr. G. Vasu, Assistant Professor, MBA | Member <i>G. Vasu</i> |
| 9. Mr. A. V. Ramana, Assistant Professor, MCA | Member <i>A.V. Ramana</i> |
| 10. Mr. N. V. Siva Rao, Associate Professor, S&H | Member <i>N.V. Siva Rao</i> |

Mr. K. Suresh Babu, IQAC coordinator extended a welcome to all the members present and requested Prof. Dr. A. V. Bhaskara Rao, Principal to chair the meeting. Principal stated that the institute will strictly adhere to the IQAC norms.



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Observations/Suggestions/Action taken:

1. Teaching & Learning

- Departments have maintained proper documents and are in order.
- The principal congratulated the COURSERA coordinators for good number of registrations. The students and staff utilized their time for learning in this Pandemic.
- It was found that teaching learning related documents are being maintained properly in the entire department.

a) Result analysis of each course and semesters

- The principal informed that due to the pandemic the examination process is witnessing a delay.

b) Attainment of course outcomes, POs and PSOs

- The principal advised that the attainment of course outcomes, POs and PSOs be taken up once the examination process is completed.
- Program Assessment Committee should check the attainment levels at the end of every semester.

2. Industry participation

- It has been observed, in most of the departments at least two online guest lectures were arranged by the industry expert.
- The members present informed the gathering that industry visits could not be arranged due current pandemic.
- The number of students registering for industrial training has improved.

3. Workshops/FDPs/Seminars/Conferences conducted/attended

- The principal advised the department to submit plans to conduct more number of Online FDPs.
- Faculty members need to be motivated to attend online Faculty Development Programs / Seminars / Workshops to upgrade their skills. The members advised that faculty members and students need to undergo MOOC's certifications under Coursera / Swayam NPTEL.
- Good number of online workshops has been arranged for the teaching staff and students to enhance their skill.



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Value added courses/Certificate Programs/add on courses conducted

- 16 numbers of programs have been conducted by the Institute during the academic year 2019-20.

4. Research, Consultancy and quality publications

- The principal congratulated the faculty members for good number of publications and encouraged them to continue the same.
- Principal instructed that faculty members should active participate in filing and publishing of patents.

5. Department Budget

- Suggested to utilize the budget for the current academic year (2019-2020) and plan the budget for the academic year 2020-2021.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.


Coordinator-IQAC

IQAC Co-ordinator
RISE Krishna Sai Prakasam Group
of Institutions, Valluru - 523 272


Principal
PRINCIPAL

RISE Krishna Sai Prakasam Group
of Institutions, Valluru - 523 272

Copt to:

1. The Secretary, RISE Krishna Sai Prakasam Group of Institutions
2. PA to Principal for filing
3. The Heads of Departments
4. All the members of IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 12-03-2021

CIRCULAR

IQAC meeting is convened on, 15-03-2021, at 11.30 A.M in the Board Room, to discuss the following processes to the quality procedures prescribed by the NAAC.

Agenda:

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
 - b) Attainment of COs, PSOs, POs
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/ Attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.


Coordinator-IQAC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 15-03-2021

Minutes of Meeting

IQAC meeting is convened on 15-03-2021 at 11.30 am in the Board Room, to discuss the following procedures prescribed by the NAAC.

Agenda:

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
 - b) Attainment of COs, PSOs, POs
2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/ Attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.

Members Present:

1. Prof. Dr. A. V. Bhaskara Rao, principal
2. Mr. K. Suresh Babu, Associate Professor, ECE
3. Dr. R. Karthikeyan, Associate Professor, CE
4. Mrs. G. Sahiti, Assistant Professor, EEE
5. Mr. A. Srikanth, Associate Professor, ME
6. Dr. U. Pavan Kumar, Associate Professor, ECE
7. Mr. R. Bhargav, Assistant Professor, CSE
8. Mr. G. Vasu, Assistant Professor, MBA
9. Mr. A. V. Ramana, Assistant Professor, MCA
10. Mr. N. V. Siva Rao, Associate Professor, S&H

Chairperson

IQAC-Coordinator *K. Suresh Babu*

Member *R. Karthikeyan*

Member *G. Sahiti*

Member *A. Srikanth*

Member *U. Pavan Kumar*

Member *R. Bhargav*

Member *G. Vasu*

Member *A. V. Ramana*

Member *N. V. Siva Rao*

Minutes of IQAC review meeting conducted on 15-03-2021 at 11.30 am at the Board Room. Mr. K. Suresh Babu, IQAC coordinator extended a welcome to all the members present and requested Prof. Dr. A. V. Bhaskara Rao, Principal to chair the meeting. Principal stated that the institute will strictly adhere to the IQAC norms.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Observations/Suggestions/Action taken:

1. Teaching & Learning

- All the academic departments were audited to see if documents are being maintained properly and are in order. The results of the audits indicate that files are in order.
- It was found that teaching learning related documents are being maintained properly in all departments.

a) Result analysis of each course and semesters

- The principal informed that due to the pandemic the examination process is witnessed a delay but now it is progressing satisfactorily.

b) Attainment of course outcomes, POs and PSOs

- The principal advised that the attainment of course outcomes, POs and PSOs be taken up once the examination process is completed.

2. Industry participation

- The principal advised the heads of departments to conduct guest lectures by the industry expert through online mode.
- The members present informed the gathering that industry visits would be arranged when it is safe for us to do so.
- Since many companies are offering internships with work from home option the departments have been advised to work in that direction.

3. Workshops/FDPs/Seminars/Conferences conducted/attended

- Good number of workshops has been conducted for teaching staff to enhance their skills.

4. Research, Consultancy and quality publications

- The principal congratulated the faculty members for good number of publications and encouraged them to continue the same.

5. Department Budget

- Budget utilization satisfactory in all departments. Departments to review the utilization from time to time.



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6. Miscellaneous

- Principal suggested all the HODs to actively support assessment processes of NAAC.
- Faculty meetings are to be held regularly to keep the faculty updated about developments of IQAC.
- Academic audit report for the academic year 2019-20 was tabled.
- The principal advised to conduct the administrative audit for the previous academic year and to table the same on next meeting.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.

Coordinator-IQAC

IQAC Co-ordinator

**RISE Krishna Sai Prakasam Group
of Institutions, Valluru - 523 272**

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)


Date: 05-08-2021

CIRCULAR

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Agenda:

1. Teaching & Learning
 - a) Result Analysis of each course and semesters
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2. Industry Participation
3. Workshops/ FDPs/Seminars/ Conferences conducted/ Attended
4. Research, Consultancy and quality publications
5. Department Budget.
6. Any other matter with the permission of the chair.


Coordinator-IQAC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 10-08-2021

Minutes of Meeting

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Agenda:

- Teaching & Learning
 - Result Analysis of each course and semesters
 - Attainment of COs, PSOs, POs
- Industry Participation
- Workshops/ FDPs/Seminars/ Conferences conducted/ Attended
- Research, Consultancy and quality publications
- Department Budget.
- Any other matter with the permission of the chair.

Members Present:

1. Prof. Dr. A. V. Bhaskara Rao, principal	Chairperson
2. Mr. K. Suresh Babu, Associate Professor, ECE	IQAC-Coordinator <i>K. Suresh Babu</i>
3. Dr. R. Karthikeyan, Associate Professor, CE	Member <i>R. Karthikeyan</i>
4. Mrs. G. Sahiti, Assistant Professor, EEE	Member <i>G. Sahiti</i>
5. Mr. A. Srikanth, Associate Professor, ME	Member <i>A. Srikanth</i>
6. Dr. U. Pavan Kumar, Associate Professor, ECE	Member <i>U. Pavan Kumar</i>
7. Mr. R. Bhargav, Assistant Professor, CSE	Member <i>R. Bhargav</i>
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9. Mr. A. V. Ramana, Assistant Professor, MCA	Member <i>A. V. Ramana</i>
10. Mr. N. V. Siva Rao, Associate Professor, S&H	Member <i>N. V. Siva Rao</i>

Minutes of IQAC review meeting conducted on 10-08-2021 at 11.30 am at the Board Room. Mr. K. Suresh Babu, IQAC coordinator extended a welcome to all the members present and requested Prof. Dr. A. V. Bhaskara Rao, Principal to chair the meeting.

Observations/Suggestions/Action taken:

1. Teaching & Learning

- The principal informed that due to the pandemic the examinations for final year B. Tech



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- Based on the instructions received from the affiliating university, chairman advised and sought suggestions for conduction Project Viva Voce Examinations for all UG / PG programmes in Virtual mode.
- It is observed that online classes are proceeding smoothly for all Programmes.
- Alumni member appreciated the institutes efforts in introducing new B. Tech Programmes in emerging areas like Artificial Intelligence and Data Science.

a) Result analysis of each course and semesters

- Results of the previous semesters have been found to be satisfactory. Respective departments to take necessary action to improve the result.
- Principal suggested the departments to identify the slow learners and plan for remedial classes.

b) Attainment of course outcomes, POs and PSOs

- The attainment levels in most of the courses were found to be satisfactory, in few courses where attainment levels are not met, Principal suggested the HODs to discuss in the Program Assessment Committee for further action.

2. Industry participation

- The principal advised the members to encourage the students to participate in Virtual Internships conducted by reputed Institutes to attain global exposure.
- External members advised the IQAC committee / Placement Officer to take necessary steps for identifying skilled external trainers to train the students appropriately in areas of demand to enhance placements for the upcoming academic year.

3. Virtual Workshops/FDPs/Seminars/Conferences conducted/attended

- IQAC coordinator requested the members to encourage the students and faculty Members to participate in various online technical events.
- External members advised the faculty members to attend several AICTE initiated programs.

4. Research, Consultancy and quality publications

- The principal congratulated the faculty members for good number of publications and encouraged them to continue the same.
- The number of consultancy projects received by the institute has improved and the principal encouraged the faculty members to involve more in consultancy work.

5. Department Budget

- Budget utilization satisfactory in all departments. Departments to review the utilization from time to time.



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6. Miscellaneous

Preparation for NAAC

- The Criteria Heads / Heads of Various Departments / NAAC coordinator are instructed to prepare IIQA.
- IQAC Coordinator requested to conduct NAAC awareness programs and Mock Visits.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator.



Coordinator-IQAC

IQAC Co-ordinator

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