



# RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)  
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)  
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

## HOSTEL COMMITTEE

Academic Year: 2022-23

### Management of cell:

Hostel Committee is framed with comprising of one faculty from every department in the institute as members & coordinator one among them appointed by the principal, two students from each department as student member.

### Hostel Committee:

The coordinator is one of the important person in Hostel Committee Organization, he plays pivotal role for the Organization under the supervision and direction of principal. Hostel Committee coordinator plays the role of an organizer, educator, motivator, coordinator, supervision, and administrator to improve the quality and magnitude of the hostel in the institution.

**Table: List of Hostel Committee Members**

S.No.	Name	Designation	Contact No.
1	Mr. Sk. Khajavali, Assoc. Professor, ECE	Coordinator	9849682840
2	Mr. T. Srinivas, Asst. Professor, CSE	Member	7013149487
3	Mr. V.V.Narayana Reddy, Asst. Professor,EEE	Member	9502642211
4	Mr. D Pitchaiah, Asst. Professor, ME	Member	8142402551
5	Mr. P. Srinivasula Reddy, Civil	Member	9550345292
6	Mr. Sk. Gouse Basha, Asst. Professor, MCA	Member	9966310139
7	Mr. G.Sailaja, Asst. Professor, MBA	Member	8096473188
8	Mr. M.K.Baig,, Asst. Professor, S&H	Member	6305626475





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Date: 06.08.2022

## CIRCULAR

The Hostel Committee is constituted with the following members w.e.f 06.08.2022.

S.No.	Name	Designation	Contact No.
1	Mr. Sk. Khajavali, Assoc. Professor, ECE	Coordinator	9849682840
2	Mr. T. Srinivas, Asst. Professor, CSE	Member	7013149487
3	Mr. V.V.Narayana Reddy, Asst. Professor,EEE	Member	9502642211
4	Mr. D Pitchaiah, Asst. Professor, ME	Member	8142402551
5	Mr. P. Srinivasula Reddy, Civil	Member	9550345292
6	Mr. Sk. Gouse Basha, Asst. Professor, MCA	Member	9966310139
7	Mr. G.Sailaja, Asst. Professor, MBA	Member	8096473188
8	Mr. M.K.Baig,, Asst. Professor, S&H	Member	6305626475

### FUNCTIONS:

The committee will look after:

The hostel committee shall assist the Council of Wardens in the timely allotment of the rooms, report any unauthorised use or misuse of hostel or guest rooms and bring to notice any untoward incidence occurring in the Hostel premises. The hostel committee shall supervise and ensure proper and limited use of electricity and water in the hostel premises.

**Meeting:** Every Three Months

Copy to

1. PA to Principal
2. All HoD's
3. All Committee Members

  
PRINCIPAL  
PRINCIPAL

RISE Krishna Sai Prakasam Group  
of Institutions, Valluru - 523 272



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**Table: List of Hostel Committee Student members**

S.No.	Name	Department	Position
1	PULIMADDI KHASIM	Mechanical	Student member
2	S. ASHOK REDDY	Mechanical	Student member
3	S. GOPI CHAND	CSE	Student member
4	K. SUSMITHA	CSE	Student member
5	I. BRAHMESWARI	EEE	Student member
6	V. DURGA PRASAD NAIK	EEE	Student member
7	K.BHARGAVI DEEPIKA	ECE	Student member
8	S.SURENDRA	ECE	Student member
9	CHINTHALAPUDI SIREESHA	MCA	Student member
10	SANIKOMMU SIRISHA	MCA	Student member
11	KONDREDDY LIKITHA	MBA	Student member
12	PUBBAGIRI KALYANI	MBA	Student member
13	THUMMALA PAVAN KUMAR	CIVIL	Student member
14	B. LAKSHMI PRASANNA	CIVIL	Student member



  
Coordinator



# **RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE**

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## **HOSTEL COMMITTEE**

Academic Year: 2022-23

### **FACILITIES OF HOSTEL COMMITTEE**

Hostel Committee activities in an academic year, our institution provides necessary infrastructure, financial assistance and other facilities for the smooth functioning of the cell like

- Financial Assistance
- CCTV cameras at entrances of all hostels
- 24x7 Medical facility is available
- 24x7 security is provided
- Spacious and hygienic dining hall
- Indoor Games and Outdoor Games are available

  
Coordinator

  
Principal

**PRINCIPAL**

**RISE Krishna Sai Prakasam Group  
of Institutions, Valluru - 523272**



**RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS**  
NH-5, Valluru-523272, Ongole, Prakasam District  
(APPROVED BY AICTE, AFFILIATED TO JNTUK, ACCREDITED  
BY "NBA" FOR B.TECH. IN ECE,EEE,CE,ME & RANKED AS "A" GRADE BY  
GOVT. OF AP)

10/08/2022

**Minutes of the Meeting of the HOSTEL COMMITTEE Conducted in the Digital Library  
on 10/08/2022**

**AGENDA:**

- Hostel Committee policy and Objectives
- The hostel committee shall assist the Council of Wardens in the timely allotment of the rooms, report any unauthorized use or misuse of hostel or guest rooms and bring to notice any untoward incidence occurring in the Hostel premises.

Members

S.No.	Name	Designation	Contact No.	Signature
1	Mr. Sk. Khajavali, Assoc. Professor, ECE	Coordinator	9849682840	
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COORDINATOR



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Academic Year-2022-2023

## Roles&Responsibilities of Hostel Committee

1. Report all maintenance needs in the Hostel and also follow up the steps to implement the necessary action.
2. Manage and update the hostel webpage.
3. Report all misdemeanours to the Warden for further action. The misdemeanours referred to here would also include not following proper cleanliness procedure both in the mess and the canteen. A more detailed list of misdemeanors will be presented separately.
4. Report violation of policies by students on motorized vehicle including parking.
5. Report issues with running of mess and canteen to the mess and canteen committee for discussion and final action.
6. Take decision on the request of day scholars to stay in the hostel as a guest for a short period, not exceeding three days at a stretch.
7. The hostel committee will look in to the complaints or suggestion received by way of an email and take necessary action. In the event of the complainant wishing his name not to be publicized, the information will rest only with the warden and his nominee who operates the account. No anonymous mails will be entertained.

**Hostel Disciplinary Committee:** The committee is empowered to impose punishments in certain category of violations of hostel code of conduct as will be detailed later. Their scope will be limited to punishments relating to hostel code violations, and the punishment will be restricted to removal from the hostel. For other/more serious offenses, or offense that may need more severe punishment, the committee should refer the matter to DOSAH.

  
Coordinator

  
Principal  
**PRINCIPAL**  
**RISE Krishna Sai Prakasam Group**  
**of Institutions, Valluru - 523 272**



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## Functions of Hostel Committee

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