Government of India
Ministry of Human Resource Development
Department of Higher Education
(Scholarship Division)

CENTRAL SECTOR SCHEME OF SCHOLARSHIP
FOR COLLEGE AND UNIVERSITY STUDENTS (CSSS)

FREQUENTLY ASKED QUESTIONS (FAQ)

ABOUT THE SCHEME

The "Central Sector Scheme of Scholarship for College and University Students" is implemented by the Department of Higher Education since 2008. The objective of the scheme is to provide financial assistance to the meritorious students, to meet a part of their day-to-day expenses while pursuing higher studies.

1. What is the eligibility criteria for applying the "Central Sector Scheme of Scholarship for College and University Students"?

Central Sector Scheme of Scholarship for College and University Students is a merit-cum-means scholarship scheme.
Eligibility conditions:
- Students who are above 80th percentile of successful candidates in the relevant stream from a particular Board of Examination in Class XII
- Pursuing regular course
- Having family income of less than Rs.6 lakh per annum
- Not receiving any other scholarship

2. Methodology adopted for generating Merit List for selecting the beneficiaries under the Scheme?

From the eligible applicants, merit list is drawn based on gender (50 boys : 50 girls), stream (3-Science : 2-Commerce : 1-Humanities), Category (SC-15 % / ST-7.5 % and OBC-27 %), and 3 % horizontal reservation is provided for Persons with Disabilities (PwDs) from individual State Education Boards. The total scholarship slots are restricted to the allocated quota earmarked for individual Boards as per the scheme guidelines.

3. What is the rate of scholarship under the Scheme?

The rate of scholarship is Rs. 10000/- per annum at Graduation level for first three years of College and University courses and Rs. 20000/- per annum at Post-Graduation level. Students pursuing professional courses are paid Rs. 20,000/- per annum in the 4th and 5th year.

4.   What is the duration of scholarships and criteria for renewal under the scheme?

Scholarship is renewed on year to year up to Post Graduate level in the same stream. For all professional courses, scholarship will be renewed till the Graduation level. For all the courses the scholarship would be renewed up to a maximum of five (5) years. The renewal of scholarship is further subject to the student meeting the following criteria:- (i) Secured 60 % or more marks for the two preceding semesters or annual examination which determines his/her promotion to the next class, (ii) maintenance of attendance of at least 75 % by the scholars and (iii) maintenance of discipline i.e. the scholars should not have been involved in any ragging activities.

Class XII pass out students of academic year 2008 to 2014, are required to apply directly to respective State Education Boards/CBSE and submit their renewal application form duly certified from their respective institutions. The renewal of scholarship is subject to the student having scored 60 % or more marks in the previous exam, having 75 % attendance and not involved in ragging activities. Renewal applications directly sent to the Ministry of Human Resource Development, Department of Higher Education, National Scholarship Division would **NOT** be entertained.

5.   What is the methodology for disbursement of scholarship under the Scheme?

Scholarship is disbursed through Direct Benefit Transfer (DBT) mode i.e. directly into the bank accounts of the beneficiary. To have seamless disbursal of scholarships, students are required to seed the Aadhaar with the bank account as mentioned in the application form.

6.   Who can apply for scholarship under CSSS on National Scholarship Portal (NSP)?

(a)   Students who have completed Class-XII in the Academic Year 2016-17 and   who are in the **top 20th percentile merit list** of Class-XII results of concerned Board (SEB/CBSE/CISCE) are eligible to apply for fresh scholarship. **Those who are not covered in the merit list would not be able to choose the CSSS scholarship scheme.**

(b)   Students who have completed Class-XII in 2015-16 and 2016-17 and who have received the scholarship for the previous year, can apply on the National Scholarship Portal http://scholarships.gov.in/. for 2nd renewal (2015-16) and 1st renewal (2016-17).

7.   How can I apply for scholarship under CSSS?

Before registering on the National Scholarship Portal, students are advised to keep the following documents ready with them (i) Bank Passbook for filling bank details

(ii) Aadhaar card No. (iii) Parental income certificate (iv) A valid mobile number (v) An e-mail ID (vi)Caste certificate wherever required (vii) Disability certificate wherever required.   After filling the personal details students are required to select **"Post-Matric"** option from the drop down menu, and select the "Central Sector Scheme of Scholarship for College and University Students".

8.   When to apply for scholarship on the National Scholarship Portal?

The date for submission of online application is same for all the Schemes and the same is displayed on the Portal.

9.   What precautions are to be exercised while selecting the institution from the drop down menu?

Data of only those institutions which have the AISHE (All India survey of Higher Education) Code is available on the National Scholarship Portal. Student is required to select the correct institution, because once the application is submitted, institution name cannot be changed on the NSP.

Institution which is not having the AISHE code, can also have to obtain the AISHE Code. Institutions are required to visit website: http://aishe.nic.in to applying for AISHE. User ID and Password is required by the institutions for verifying the applications on NSP.

10.   What are the documents that are required to be uploaded for applying   and verification?

No documents are required to be uploaded at the time of online application, on the National Scholarship Portal.   However, it must be kept ready which would be required at the time of verification by the institutions.

11.   What instructions should be followed by student while filling up Bank Account details?

(i) The bank account should be in the student's name.

(ii) Students must select their bank/branch name carefully from the drop down list.

(iii) Thereafter the complete account number must be entered correctly. (**Any variation in the bank account number will be subject to rejection**).

 (iv) Bank Account holder must check their 'Know your Customer' (KYC) status from bank and if required the KYC must be done for successful transaction of scholarship amount.

(v) Bank Account must be operational /active.

(vi) Bank Account must be preferably in any Nationalized Bank with core banking facility.

12. Can I edit the information already saved and upto what time?

You can edit the information till submission of the online application.

13. Which fields I can edit?

You can edit all details except the details entered in "Personal Details" tab. It may be noted that once you click on "Confirm and Submit" button your application will be forwarded to the next level and then you cannot edit further.

14. Do I have to fill up the online application in one sitting?

No. You can fill the online application in many sittings, until you are satisfied that you have entered all desirable fields correctly. The software provides facility to save your application at every stage until you click on 'Confirm & Submit' button.

15 .What is UID number/Aadhaar Number?

UID number otherwise known as 'Aadhaar' number is Unique Identification Number given by Unique Identification Authority of India (UIDAI). The Aadhaar Number should be seeded with the Bank Account in which Scholarship Amount is desired to be transferred. For this the concerned Bank may be contacted with a copy of the Aadhaar card.

16. What is a Temporary ID?

Temporary ID (TID) is only a reference number provided to the applicants as a token of their registration in the online database.

17. Is there any Permanent ID?

Yes. A Permanent ID (PID) will be provided to the candidate once his/her application is submitted online. It will be conveyed to candidates through SMS and e-mail. Students should remember their PID as it will be required at the time of renewal application. Receipt of PID does not guarantee award of scholarship.

18. What should I do if I forget my Temporary ID/Permanent ID?

The process of re-collection of the Temporary/Permanent id is given as below:

"Student login-->Forgot Registration Details?" then enter the basic fields accordingly and click on the button "Get Registration details".

19. How should I check the status of my application online?

You have to login under the option 'Student Login' by entering your Permanent ID and Date of Birth. After login, you will be able to view the option 'Check Your Status'. Under this option you can check your online application status.

20. How do I know the name and address of Nodal Officers my State Education Board/CBSE/CISCE?

The name and contact details of the Nodal Officer of the State Education Boards/CBSE/CISCE are available under the link of Department of Higher Education (Central Sector Scheme of Scholarship for College and University Students), **"Services"** on the home page of National Scholarship Portal (NSP).

21. Where to lodge complaints/queries/grievances regarding scholarship application?

Technical complaints regarding working of the portal/ processing of online application/ verification status, etc. may be addressed to the Helpdesk of National Scholarship Portal at (e-mail: dhe@nsp.gov.in or Tel: 0120-6619540).

Queries/requests regarding scheme guidelines, eligibility, etc. may be addressed to the concerned State Education Board as well as this Ministry (e-mail: csssgre@gmail.com or Tel: 011-26172491 & 26165238).

Grievances regarding non-receipt of fresh/renewal scholarship under Ministry of HRD's "Central Sector Scheme of Scholarship for College and University Students" may be registered on the following link http://pgportal.gov.in/grievancenew.aspx

IMPORTANT: After finally submitting the applications on the portal students are advised to get their online application verified by the respective institutions within the stipulated time.

Contact us:

National Scholarship Division,
Ministry of Human Resource Development,
Department of Higher Education,
West Block 1, 2nd Floor, Wing 6, Room No. 6,
R. K. Puram, Sector 1, New Delhi 110066.
Tele: 011- 26172491, 26165238.

LIST OF STATE EDUCATION BOARDS / CBSE / CISCE

Sl. No.	STATE	NAME OF THE STATE EDUCATION BOARD (SEB)
1	ANDHRA PRADESH	BOARD OF INTERMEDIATE EDUCATION, ANDHRA PRADESH
2	ASSAM	ASSAM HIGHER SECONDARY EDUCATION COUNCIL
3	BIHAR	BIHAR SCHOOL EXAMINATION BOARD
4	CHHATTISGARH	CHHATTISGARH BOARD OF SECONDARY EDUCATION
5	GOA	GOA BOARD OF SECONDARY AND HIGHER SECONDARY EDUCATION
6	GUJARAT	GUJARAT SECONDARY & HIGHER SECONDARY EDUCATION BOARD
7	HARYANA	BOARD OF SCHOOL EDUCATION HARYANA
8	HIMACHAL PRADESH	HIMACHAL PRADESH BOARD OF SCHOOL EDUCATION
9	J&K	J&K BOARD OF SCHOOL EDUCATION
10	JHARKHAND	JHARKHAND ACADEMIC COUNCIL
11	KARNATAKA	DEPARTMENT OF PRE-UNIVERSITY EDUCATION BANGALORE
12	KERALA	KERALA BOARD OF HIGHER SECONDARY EXAMINATION THIRUVANANTHAPURAM
13	MADHYA PRADESH	BOARD OF SECONDARY EDUCATION BHOPAL
14	MAHARASHTRA	MAHARASHTRA STATE BOARD OF SECONDARY & HIGHER SECONDARY EDUCATION PUNE
15	MANIPUR	COUNCIL OF HIGHER SECONDARY EDUCATION MANIPUR
16	MEGHALAYA	MEGHALAYA BOARD OF SCHOOL EDUCATION
17	MIZORAM	MIZORAM SCHOLARSHIP BOARD
18	NAGALAND	NAGALAND BOARD OF SHOOL EDUCATION
19	ODISHA	COUNCIL OF HIGHER SECONDARY EDUCATION (CHSE) ODISHA
20	PUDUCHERRY	DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION PUDUCHERRY
21	PUNJAB	PUNJAB SCHOOL EDUCATION BOARD MOHALI
22	RAJASTHAN	BOARD OF SECONDARY EDUCATION AJMER
23	TAMIL NADU	T.N. STATE EDUCATION BOARD, CHENNAI
24	TELANGANA	TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION HYDERABAD
25	TRIPURA	TRIPURA BOARD OF SECONDARY EDUCATION AGARTALA
26	UTTAR PRADESH	BOARD OF HIGH SCHOOL AND INTERMEDIATE EDUCATION UTTAR PRADESH ALLAHABAD
27	UTTARAKHAND	BOARD OF SCHOOL EDUCATION UTTARAKHAND
28	WEST BENGAL	WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION CALCUTTA
29	CBSE	CENTRAL BOARD OF SECONDARY EDUCATION (CBSE)
30	CISCE	COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS