



## RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(APPROVED BY AICTE-NEW DELHI, AFFILIATED TO JNTUK KAKINADA & RANKED AS "A" GRADE BY GOVT. OF AP)

### POLICY ON RESEARCH & DEVELOPMENT

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## **INTRODUCTION**

An institution's research and knowledge-sharing activities are essential components of its educational mission. When it comes to teaching, faculty members need to keep up with the newest breakthroughs in their field rather than relying on outdated methods and teaching students what they've already learned. The College's processes of knowledge sharing policy outlines the steps necessary to promote the right kind of conduct in order to meet the institution's strategic objectives.

Generating research areas for teachers and students and establishing centers of research excellence are two ways RISE intends to contribute to the nation's passion for research. It is the intention of this paper to outline the RISE Krishna Sai Prakasam Group of Institutions' policy framework for supporting and developing research, as well as providing a plan to fulfill research goals.

### **OBJECTIVE OF THE POLICY:**

To provide a framework for research development and administration

Give researchers the resources they need to continue their work.

Ensure that all researchers are treated equally, regardless of their status.

Communicate effectively with all stakeholders, including research support, on research policy and strategy.

A system for approving research proposals and allocating research money and other forms of aid for research should be put in place.

### **POLICY**

The RISE Krishna Sai Prakasam Group of Institutions promotes research that is consistent with the College's Mission and Strategic Goals. As a result, the College views the distribution of research funds as an asset that optimises the College's expectations from the study of staff and students.

Individual or group research projects are required of all faculty members, and they are allowed to pursue any subject or topic of interest they desire.

Participation by non-teaching members of staff, such as librarian, is welcomed.

The College's researchers are supported and promoted to embark on sponsored research initiatives financed by commercial or public entities, both domestically and abroad.

We strongly encourage all candidates seeking financial assistance with their studies to look for outside resources first before turning to the R&D cell for assistance.

For the purpose of kicking off new research initiatives or serving as a seed fund for projects seeking outside financing, the College sets aside money each year for this purpose.

## **INCENTIVES**

Recognition and rewards should be provided to the excellent and high-quality work done by RISE staff members and team.

Sponsoring funds for Publications and attending seminars, workshops and Faculty Development Programs.

Providing OD leaves is one more type of incentive for attending to various programs for upskilling.

The rewards might be varied. Non-financial as well as financial awards and prizes are available. Continued research will benefit from additional financing Awards as a means of expressing gratitude for a job well done

Priority considerations for promotion to a higher level or nomination of a post On occasion, the Governing Body decides on the form of honour or reward to be given, as well as the amount to be awarded.

## **STANDARD OPERATING PROCEDURE**

Applications for research funding from the College must be submitted on the Request Form for R & D Funding by academics, staff and students, either independently or as a team.

Applications must be submitted for reimbursement of fees for attending seminars, workshops or FDPs.

The Class work must be adjusted who are attending the Research Programs by applying OD(On Duty leaves)

At least one year at the College is required. HODs meet and approve following consideration of the proposal in the Principal's meeting and submission to the CRC.

Researches using College funds must adhere to all College policies and procedures. There should be a College Procurement Process for the purchase of hardware or software.

During the last week of each semester, researchers must submit a progress report to the CRC through the HOD, detailing their findings.

If the progress is not sufficient, the CRC may alter the milestones or propose that future funding be withdrawn.

Stock registrations must be updated to reflect the proper number. The researcher or the fellow researchers shall submit the Final Draft to CRC before submitting it to the Sponsor, if applicable, when the project is completed.

Authors of a conference paper based on a research project must get permission from the Research Team before they may publish it in full or any portion of it.

Both of the Sponsor as well as the College have rules and restrictions that the Researchers or Team must observe.

The Governing Body has the power to settle any disputes in this subject

The CRC and department heads are responsible for producing and maintaining an accurate and complete record of research activity by College employees and students, as well as an annual Conclusive Research.

The CRC, with the help of the Website administrator, is responsible for constantly updating the College website with research material.