



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

R & D and Consultancy

Date: 06-06-2017

CIRCULAR

This is to inform to all the R & D and Consultancy Committee members that a meeting is scheduled on 08-06-2017 at 10.30 AM in R&D Cell, ECE. All the members are requested to attend the meeting without fail.

AGENDA:

1. To finalize the functionalities of the Committee.
2. To finalize the roles and responsibilities of the coordinator and members.
3. To identify list of funding agencies that allocate funds for R & D Projects.
4. To plan National/International Conferences, Seminars on recent and thrust areas.
5. Any other points with the permission of the chair.

S.No.	Faculty Name	Department	Role	Signature
1	Mr. M. Ratna Babu	ECE	Coordinator	<i>M. Ratna Babu</i>
2	Mr. V. V. Subba Reddy	Civil	Member	<i>V. V. Subba Reddy</i>
3	Mr. A. Balaji	CSE	Member	<i>A. Balaji</i>
4	Mr. M. Malleswara Rao	EEE	Member	<i>M. Malleswara Rao</i>
5	Mr. B. Chandra Mouli	ME	Member	<i>B. Chandra Mouli</i>
6	Mr. T.V.L Narayana	BS & H	Member	<i>T.V.L Narayana</i>
7	Mr. B.G.V. Phani Madhav	MBA	Member	<i>B.G.V. Phani Madhav</i>
8	Mr. M. Jagadish	MCA	Member	<i>M. Jagadish</i>

M. Ratna Babu
COORDINATOR
R & D and Consultancy
Mr. M. Ratna Babu
Professor, Dept. of ECE

Copy to:

1. All HOD's
2. All R & D and Consultancy Committee Members
3. PA to Principal for filing



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MINUTES OF MEETING

With Reference to the circular dated 06-06-2017 the R & D and Consultancy Committee has been assembled in R&D Cell, ECE for plan of activities for A.Y 2017-18.

AGENDA:

1. To finalize the functionalities of the Committee.
2. To finalize the roles and responsibilities of the coordinator and members.
3. To identify list of funding agencies that allocate funds for R & D Projects.
4. To plan National/International Conferences, Seminars on recent and thrust areas.
5. Any other points with the permission of the chair.

During the meeting the following members were present

S.No.	Faculty Name	Department	Role
1	Mr. M. Ratna Babu	ECE	Coordinator
2	Mr. V. V. Subba Reddy	Civil	Member
3	Mr. A. Balaji	CSE	Member
4	Mr. M. Malleswara Rao	EEE	Member
5	Mr. B. Chandra Mouli	ME	Member
6	Mr. T.V.L Narayana	BS & H	Member
7	Mr. B.G.V. Phani Madhav	MBA	Member
8	Mr. M. Jagadish	MCA	Member

The following points were discussed during the meeting and the minutes were recorded as below.

1. The coordinator Mr. M. Ratna Babu welcomed the members of the committee who assembled for finalizing the functions of the committee.
2. After discussing with all the committee members, the functions of the R & D and Consultancy Committee are framed.
3. Also, the committee has finalized the roles and responsibilities of the Coordinator, Department Coordinators/Members and Student Members.
4. The coordinator suggested and provided links for research project funded by government and non-government bodies.



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5. The coordinator suggested the members to plan the events to be organized in this academic year and prepare the year plan for A.Y 2017-18.

M. Ratna

Coordinator