



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in CE, EEE, ME and ECE)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Date:21/10/20

CIRCULAR


This is to inform to all the members of RAGA Cell that a meeting is scheduled on 22/10/20 at 10.30 AM in Room No : SF-2. All members are requested to make it convenient to attend the meeting.



Coordinator

Copy to:

1. PA to Principal for filing.
2. All HOD's
3. All Committee Members




Mangula
K. Venkata Ramana


V. Subbarao



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in CE, EEE, ME and ECE)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Date:22/10/20

MINUTES OF MEETING HELD ON 22th OCT 2020

1. The meeting started at 11.00AM.
2. All the committee members attended the meeting.
3. The RAGA CELL Coordinator announced the agenda of the meeting.
4. The agenda details are:
 - Planning the year planner for academic year 2020-2021 by Mrs.N.surekha, Mrs.K.Vyshnavi
 - Estimating the cost for the implementation of the events in the year planner by Mrs. K.venkata Ramana, Mrs.S.Sailaja

S.No	Name	Department	Designation	Signature
1	Mrs.N.Surekha	EEE	Assoc.prof	
2	Mrs.K.Vyshnavi	ECE	Asst.prof	
3	Mrs.S.Sailaja	CSE	Assoc.prof	
4	Mrs.K.Venkata Ramana	CIVIL	Asst.prof	
5	Mrs.Y.Sailaja	MECH	Asst.prof	
6	Mrs.K.Sai Prasanna	S & H	Asst.prof	
7	Mrs.V.Sukanya	CSE	Technician	
8	Mrs.V.Manjula	Non-Teaching	Receptionist	

Resolutions:

Agenda point	Resolutions	Responsible person	remarks
1.	Framing the year planner	N.surekha ,K.Vyshnavi	
2.	Estimating the cost for this academic year	.K.VenkataRamana,S.Sailaja	



Coordinator