



**RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS**

(Approved by AICTE, Affiliated to JNTUK, Kakinada)

NH-5, Valluru, -523272, Ongole, Prakasam District.

**CIRCULAR**

Date: 10-03-2019

This is to inform to all the Purchase Committee members that a meeting is scheduled on 13-03-2019 at 3.30 PM in CIVIL Dept. All the members are requested to attend the meeting without fail.

**AGENDA:**

1. Review of Previous Resolutions
2. Procurement of stationary items.
3. Addition of new items find out

S.NO	NAME	DEPT	DESIGNATION	ROLE	SIGNATURE
1	<b>K.Katheek babu</b>	CIVIL	Asst.Prof	Coordinator	
2	<b>K.Katheek babu</b>	CIVIL	Asst.Prof	Member	
3	P.Santhikumar	EEE	Asst.Prof	Member	
4	Y.YOGESH	ME	Asst.Prof	Member	
5	S.CHANDRASEKHAR	ECE	Asst.Prof	Member	
6	T.SRINIVAS	CSE	Asst.Prof	Member	
7	A.V.RAMANA	MCA	Asst.Prof	Member	
8	SEKHAR BABU	MBA	Asst.Prof	Member	

**COORDINATOR**  
Purchase Committee  
Mr. K.Kartheek Babu  
Assistant Professor,  
Dept. of CIVIL

Copy to:

- 1 PA to Principal for filing.
- 2 All HOD's.
- 3 All Committee Members.





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NH-5, Valluru, -523272, Ongole, Prakasam District.

## Minutes of Meeting

Venue : SEMINAR HALL

Date : 13 /03/2019

Time : 12.40 P.M.

**Welcome:** Welcome to all purchase Committee Members for Various Departments

Purchase Committee formed with the following members

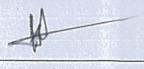
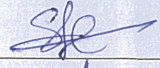



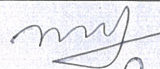
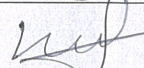
K.KARTHEEK BABU	COORDINATOR
K.KARTHEEK BABU (CIVIL)	Member
P.SANTHI KUMAR (EEE)	Member
Y.YOGESH (ME)	Member
S .CHANDRASEKHAR (ECE)	Member
T.SRINIVAS (CSE)	Member
A.V.RAMANA (MCA)	Member
SEKHAR BABU (MBA)	Member

### Agenda:

1. To discuss and identifying the basic need of the requirement items of various Departments.
2. Find out the requirement of various items in all the departments collected by committee members and finalize the required items
3. The required items should be finalize and required items list of various departments should be submit to the management

### Members Present:

	Name	Department	Designation	Signature
1	K.KARTHEEK BABU	CIVIL	Asst Prof	

2	K.KARTHEEK BABU	CIVIL	Asst Prof	
3	P.SANTHI KUMAR	EEE	Asst Prof	
4	Y.YOGESH	ME	Asst Prof	
5	S.CHANDRASEKHAR	ECE	Asst Prof	
6	T.SRINIVAS	CSE	Asst Prof	
7	A.V.RAMANA	MCA	Asst Prof	
8	SEKHAR BABU	MBA	Asst Prof	

**Resolutions:**

In deep discussions in the meeting all are requirement of various items has been identified in various departments

The list of requirement of various items in various departments has been finalized

  
Signature of the coordinator





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NH-5, Valluru, -523272, Ongole, Prakasam District.

**CIRCULAR**

Date: 10-12-2019

This is to inform to all the Purchase Committee members that a meeting is scheduled on 13-12-2019 at 3.30 PM in CIVIL Dept. All the members are requested to attend the meeting without fail.

**AGENDA:**

1. Review of Previous Resolutions
2. Procurement of stationary items.
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**COORDINATOR**  
Purchase Committee  
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Assistant Professor,  
Dept. of CIVIL

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Date : 13 /12/2019

Time : 12.40 P.M.

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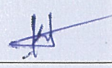
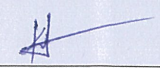
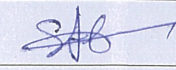


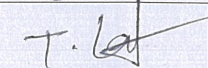
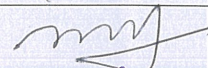

Purchase Committee formed with the following members

K.KARTHEEK BABU	COORDINATOR
K.KARTHEEK BABU (CIVIL)	Member
P.SANTHI KUMAR (EEE)	Member
Y.YOGESH (ME)	Member
S .CHANDRASEKHAR (ECE)	Member
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