



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS

(Approved by AICTE, Affiliated to JNTUK, Kakinada)

NH-5, Valluru, -523272, Ongole, Prakasam District.

CIRCULAR

Date: 03-06-2018

This is to inform to all the Purchase Committee members that a meeting is scheduled on 05-06-2018 at 3.30 PM in CIVIL Dept. All the members are requested to attend the meeting without fail.

AGENDA:

1. Review of Previous Resolutions
2. Procurement of stationary items.
3. Addition of new items find out

S.NO	NAME	DEPT	DESIGNATION	ROLE	SIGNATURE
1	K.Katheek babu	CIVIL	Asst.Prof	Coordinator	
2	P.DIVYA	CIVIL	Asst.Prof	Member	
3	P.SANTHI KUMAR	EEE	Asst.Prof	Member	
4	K.HARI BABU	ME	Asst.Prof	Member	
5	SK .JOHN	ECE	Asst.Prof	Member	
6	M.PRAVEEN KUMAR	CSE	Asst.Prof	Member	
7	A.V.RAMANA	MCA	Asst.Prof	Member	
8	SEKHAR BABU	MBA	Asst.Prof	Member	

COORDINATOR
Purchase Committee
Mr. K.Karthek Babu
Assistant Professor,
Dept. of CIVIL

Copy to:

- 1 PA to Principal for filing.
- 2 All HOD's.
- 3 All Committee Members.





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NH-5, Valluru,-523272, Ongole, Prakasam District.

Minutes of Meeting

Venue : SEMINAR HALL

Date : 05/06/2018

Time : 12.40 P.M.

Welcome: Welcome to all purchase Committee Members for Various Departments

Purchase Committee formed with the following members






K.KARTHEEK BABU	COORDINATOR
P.DIVYA (CIVIL)	Member
P.SANTHI KUMAR (EEE)	Member
K.HARI BABU (ME)	Member
SK .JOHN (ECE)	Member
M.PRAVEEN KUMAR (CSE)	Member

Agenda:

1. To discuss and identifying the basic need of the requirement items of various Departments.
2. Find out the requirement of various items in all the departments collected by committee members and finalize the required items
3. The required items should be finalize and required items list of various departments should be submit to the management

Members Present:

	Name	Department	Designation	Signature
1	K.KARTHEEK BABU	CIVIL	Asst Prof	
2	P.DIVYA	CIVIL	Asst Prof	
3	P.SANTHI KUMAR	EEE	Asst Prof	

4	K.HARI BABU	ME	Asst Prof	
5	SK .JOHN	ECE	Asst Prof	
6	M.PRAVEEN KUMAR	CSE	Asst Prof	
7	A.V.RAMANA	MCA	Asst Prof	
8	SEKHAR BABU	MBA	Asst Prof	

Resolutions:

In deep discussions in the meeting all are requirement of various items has been identified in various departments

The list of requirement of various items in various departments has been finalized


Signature of the coordinator





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NH-5, Valluru,-523272, Ongole, Prakasam District.

CIRCULAR

Date:13-12-2018

This is to inform to all the Purchase Committee members that a meeting is scheduled on 15-12-2018 at 3.30 PM in CIVIL Dept. All the members are requested to attend the meeting without fail.

AGENDA:

1. Review of Previous Resolutions
2. Procurement of stationary items.
3. Addition of new items find out

S.NO	NAME	DEPT	DESIGNATION	ROLE	SIGNATURE
1	K.Katheek babu	CIVIL	Asst.Prof	Coordinator	
2	P.DIVYA	CIVIL	Asst.Prof	Member	
3	P.SANTHI KUMAR	EEE	Asst.Prof	Member	
4	K.HARI BABU	ME	Asst.Prof	Member	
5	SK .JOHN	ECE	Asst.Prof	Member	
6	M.PRAVEEN KUMAR	CSE	Asst.Prof	Member	
7	A.V.RAMANA	MCA	Asst.Prof	Member	
8	SEKHAR BABU	MBA	Asst.Prof	Member	

COORDINATOR
Purchase Committee
Mr. K.Kartheek Babu
Assistant Professor,
Dept. of CIVIL

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NH-5, Valluru, -523272, Ongole, Prakasam District.

Minutes of Meeting

Venue : SEMINAR HALL

Date : 15/12/2018

Time : 12.40 P.M.

Welcome: Welcome to all purchase Committee Members for Various Departments

Purchase Committee formed with the following members


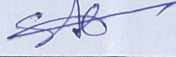



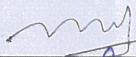

K.KARTHEEK BABU	COORDINATOR
P.DIVYA (CIVIL)	Member
P.SANTHI KUMAR (EEE)	Member
K.HARI BABU (ME)	Member
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