



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

SAP COMMITTEE

RPRA/SAP/2020-21/Circular/01

Date: 17-12-2020

Circular

This is to inform you that the SAP (Sawchhta Action Plan) Committee meeting is scheduled on 19-12-2020 at 1:00PM. All the members are requested to attend the meeting without fail.

Venue: Mechanical Department

Meeting Agenda:

1. Review on Assigning works
2. Summary of all Events.
3. Activities to be performed.
4. Energy Management.

SAP Coordinator

Mr. K.S.J.Prakash

Copy to:

1. PA to Principal
2. All HoD's
3. To coordinators
4. To cell members



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SAP COMMITTEE

RPRA/SAP/2020-21/MoM/01

Date: 19-12-2020

SAP Committee Minutes of Meeting

The following points are discussed in meeting

1. Reviewed assigned works.
2. Based on the review the total activities in A.Y 2020-2021 summarized.
3. As the part of the Energy management the solar power plant maintenance is allotted to Mrs. G.Sahithi and E.Gouthami.
4. All assigned tasks is completed on or before January 20th.

Committee Members:

S.No	Name of the Member	Department	Designation	Signature
1	Dr. A.V. Bhaskara Rao	Civil	Convener	
2	Dr. J. Krishna	Mechanical	Co-Convener	
3	Mr. K.S.J. Prakash	Mechanical	Coordinator	
4	Mrs. K. Sai Prasanna	S&H	Member	
5	Mr. G.V.V. Bhaskara rao	S&H	Member	
6	Mr. A. Srikanth	Mechanical	Member	
7	Mr. R. Koteswara Rao	Civil	Member	
8	Mr. K kartheek Babu	Civil	Member	
9	Mrs. G. Sahiti	EEE	Member	
10	Mrs. E. Gowthami	EEE	Member	
11	Mr. D. Syam Babu	ECE	Member	
12	Mr. Y.Sandhya	CSE	Member	

SAP Coordinator

Mr. K.S.J.Prakash



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SAP COMMITTEE

RPRA/SAP/2020-21/Circular/02

Date : 06-03-2021

Circular

All SAP (Sawchhta Action Plan) Members are here by informed that the SAP committee proposes to conduct a meeting is scheduled on 08-03-2021 at 1:00PM. All the members are requested to attend the meeting without fail

Venue: Mechanical Department

Meeting Agenda:

1. Status of Assigned works.
2. Review on collected information of progress of work.
3. Dead line/ Target dates for submission.
4. Word Water Day Celebration

SAP Coordinator

Mr. K.S.J.Prakash

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SAP COMMITTEE

RPRA/SAP/2020-21/MoM/02

Date:08-03-2021

SAP Committee Minutes of Meeting

The following points are discussed in committee meeting.

1. Status of allotted work from different source.
2. Reviewed on gathered information from different sources.
3. World Water Day celebration.

Committee Members:

S.No	Name of the Member	Department	Designation	Signature
1	Dr. A.V. Bhaskara Rao	Civil	Convener	
2	Dr. J. Krishna	Mechanical	Co-Convener	
3	Mr. K.S.J. Prakash	Mechanical	Coordinator	
4	Mrs. K. Sai Prasanna	S&H	Member	
5	Mr. G. V. V. Bhaskara rao	S&H	Member	
6	Mr. A. Srikanth	Mechanical	Member	
7	Mr. R. Koteswara Rao	Civil	Member	
8	Mr. K kartheek Babu	Civil	Member	
9	Mrs. G. Sahiti	EEE	Member	
10	Mrs. E. Gowthami	EEE	Member	
11	Mr. D. Syam Babu	ECE	Member	
12	Mr. Y.Sandhya	CSE	Member	

SAP Coordinator

Mr. K.S.J.Prakash



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SAP COMMITTEE

RPRA/SAP/2020-21/Circular/03

Date: 04-07-2021

Circular

This is to inform you that the SAP (Sawchhta Action Plan) Committee meeting is scheduled on 06-07-2021 at 1:00PM. All the committee members are requested to attend the meeting with complete documents for A.Y. 2020-21.

Venue: Mechanical Department

Meeting Agenda:

1. Submission of SAP documents.

SAP Coordinator

Mr. K.S.J.Prakash

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SAP COMMITTEE

RPRA/SAP/2020-21/MoM/3

Date: 06-07-2021

SAP Committee Minutes of Meeting

The following SAP documents submitted by the committee members are as follows.

1. Sanitation and Hygiene.
2. Waste Management.
3. Water Management.
4. Energy Management.
5. Greenery.

Committee Members:

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1	Dr. A.V. Bhaskara Rao	Civil	Convener	
2	Dr. J. Krishna	Mechanical	Co-Convener	
3	Mr. K.S.J. Prakash	Mechanical	Coordinator	
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9	Mrs. G. Sahiti	EEE	Member	
10	Mrs. E. Gowthami	EEE	Member	
11	Mr. D. Syam Babu	ECE	Member	
12	Mr. Y.Sandhya	CSE	Member	

SAP Coordinator

Mr. K.S.J.Prakash