



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS: ONGOLE

(Approved by AICTE & Affiliated to JNTU K, Kakinada)

An ISO 9001:2015 Certified Institute

NH-16, Valluru, Ongole. Ph: 70933 83855, 70933 83853

Date: 18-06-2018.

CIRCULAR

This is to inform to all the ICT committee members that a meeting is scheduled on 20-06-2018 at 10.30 AM in CSE CP LAB1. All the members are requested to attend the meeting without fail.

AGENDA:

1. To decide on upgradation of Lab facilities.
2. To announce the new ICT committee and discuss the functions of ICT.
3. To decide on renewal of ECAP.
4. To decide on the ICT facilities of a college.
5. To train the faculty on how to use ECAP.

S.No.	Name	Designation	Signature
1	Mr. V. Rajasekhar, CSE	Coordinator	V.Rj
2	Mr. D. Jayadev, S&H	Member	DJ
3	Mr. Ch. V. Ramana, Civil	Member	Chm
4	Mrs. T. Madhavi, EEE	Member	TM
5	Mr. I Sita Ramarao, MECH	Member	ISR
6	Mr. O.V Sai Kiran, ECE	Member	OSK
7	Mr. M. Jagadeesh, MCA	Member	M.J
8	Mr. G. Vasu, MBA	Member	Gve

PRINCIPAL
RISE KRISHNA SAI PRAKASAM
GROUP OF INSTITUTIONS
VALLUR - ONGOLE.

V.Rj
Co-ordinator

Copy to:

1. PA to Principal.
2. All HoDs.
3. All Committee Members.



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Proceedings of the Meeting of ICT Committee.

Date : 20-06-2018.

Time : 10:30 AM

Venue : CSE CP LAB-1

AGENDA:

1. To decide on upgradation of Lab facilities.
2. To announce the new ICT committee and discuss the functions of ICT.
3. To decide on updating ECAP.
4. To decide on the ICT facilities of a college.
5. To train the faculty on how to use ECAP.

MEMBERS PRESENT:

S.No.	Name	Designation	Signature
1	Mr. V. Rajasekhar, CSE	Coordinator	V.R.
2	Mr. D. Jayadev, S&H	Member	D.J.
3	Mr. Ch. V. Ramana, Civil	Member	Ch.V.
4	Mrs. T. Madhavi, EEE	Member	T.M.
5	Mr. I Sita Ramarao, MECH	Member	I.S.R.
6	Mr. O.V Sai Kiran, ECE	Member	O.V.
7	Mr. M. Jagadeesh, MCA	Member	M.J.
8	Mr. G. Vasu, MBA	Member	G.V.

Resolutions:

1. It is resolved to give training on usage of ECAP for new faculty members .
2. It is resolved to upload academic calendar and promote the students to next academic year .
3. It is resolved to update the Internet facilities of the college.
4. It is resolved to repair the defective computers in all labs.

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NH-16, Valluru, Ongole. Ph: 70933 83855, 70933 83853

Date: 26-10-2018.

CIRCULAR

This is to inform to all the ICT committee members that a meeting is scheduled on 27-10-2018 at 1.00 PM in CSE CP LAB1. All the members are requested to attend the meeting without fail.

AGENDA:

1. To decide on upgradation of Lab facilities.
2. To decide on entry of the details of First year students.
3. To decide on renewal of Internet facilities.
4. To decide on the ICT facilities of a college.

S.No.	Name	Designation	Signature
1	Mr. V. Rajasekhar, CSE	Coordinator	
2	Mr. D. Jayadev, S&H	Member	
3	Mr. Ch. V. Ramana, Civil	Member	
4	Mrs. T. Madhavi, EEE	Member	
5	Mr. I. Sita Ramarao, MECH	Member	
6	Mr. O.V Sai Kiran, ECE	Member	
7	Mr. M. Jagadeesh, MCA	Member	
8	Mr. G. Vasu, MBA	Member	

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Co-ordinator

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NH-16, Valluru, Ongole. Ph: 70933 83855, 70933 83853

Proceedings of the Meeting of ICT Committee.

Date : 27-06-2018.

Time : 1:00 PM

Venue : CSE CP LAB-1

AGENDA:

1. To decide on upgradation of Lab facilities.
2. To decide on entry of the details of First year students in ECAP.
3. To decide on renewal of Internet facilities.
4. To decide on the ICT facilities of a college.

MEMBERS PRESENT:

S.No.	Name	Designation	Signature
1	Mr. V. Rajasekhar, CSE	Coordinator	V. Raj
2	Mr. D. Jayadev, S&H	Member	D. Jay
3	Mr. Ch. V. Ramana, Civil	Member	Ch. V. Ramana
4	Mrs. T. Madhavi, EEE	Member	T. Madhavi
5	Mr. I. Sita Ramarao, MECH	Member	I. Sita Ramarao
6	Mr. O.V Sai Kiran, ECE	Member	O.V Sai Kiran
7	Mr. M. Jagadeesh, MCA	Member	M. Jagadeesh
8	Mr. G. Vasu, MBA	Member	G. Vasu

Resolutions:

1. It is resolved to purchase ANSYS, CREO, STADPRO software.
2. It is resolved to upload academic calendar and add the first year students to ECAP.
3. It is resolved to update the Internet facilities of the college.

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V. Raj
COORDINATOR.