

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
An ISO 9001:2015 certified Institute, NBA accredited for B. Tech. in ECE, EEE, CE, ME and CSE)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Ref: RPRA/ETC/2021-2022/1/Circular-1

Date: 02-09-2021

CIRCULAR

All the members of the examination committee are hereby informed that the meeting of the examination committee will be held on 04th September 2021 at 11:00 AM in Principal chamber. In this connection, all members are requested to attend the meeting without fail.

AGENDA

- 1. To confirm the minutes of the last meeting of the examination committee
- 2. To report the action taken on the minutes of the last meeting of examination committee.
- 3. To report about the important communications, received from JNTUK
- 4. To discuss on examination schedules given by JNTUK
- 5. Any other points with the approval of the chairperson

Name of the staff Member	Designation & Department	Role
Dr. A.V Bhaskara Rao	PRINCIPAL	Chairman (
Mr. Anjaiah Vasipalle	Associate Professor, ECE	Co-ordinator Avioiq
Mr. P. Raghava Reddy	Associate Professor, MCA	Exam Section Notes 19
Mr. A. Sathyaraj	Assistant Professor, CSE	Member Soly
Mr. K. Gopi	Assistant Professor, EEE	Member Copy D
Mr. N. Chakravarthi	Assistant Professor, CIVIL	Member Chief
Mr. B. Chandra Mouli	Associate Professor, MECH	Member 6
Mr. R. Koteswara Rao	Assistant Professor, MBA	Member R, Un Rev
Mr. Ch. Venkateswarlu	Associate Professor, S&H	Member Ch
	Dr. A.V Bhaskara Rao Mr. Anjaiah Vasipalle Mr. P. Raghava Reddy Mr. A. Sathyaraj Mr. K. Gopi Mr. N. Chakravarthi Mr. B. Chandra Mouli Mr. R. Koteswara Rao	Dr. A.V Bhaskara Rao Mr. Anjaiah Vasipalle Mr. P. Raghava Reddy Mr. A. Sathyaraj Mr. K. Gopi Mr. N. Chakravarthi Mr. B. Chandra Mouli Mr. R. Koteswara Rao PRINCIPAL Associate Professor, ECE Assistant Professor, CSE Assistant Professor, EEE Assistant Professor, CIVIL Associate Professor, MECH Associate Professor, MBA

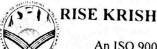
Anjaiah V CO-ORDINATOR

Examination and Timetable Committee

Mr. Anjaiah Vasipalle Associate Professor Dept. of ECE

Copy to:

- 1. PA to Principal for filing
- 2. Examination Section
- 3. All HODs for information and circulate among the concerned staff members.



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

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NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Ref: RPRA/ETC/2021-2022/2/MOM-01

MINUTES OF MEETING OF EXAMINATION COMMITTEE held on 04-09-2021.

Minutes of the Meeting of examination committee of Rise Krishna Sai Prakasam Group of Institutions, A.P., held on 04-09-2021 at 11:00 AM in the Principal's Chamber. Following members were present during the meeting.

SI.No	Name of the staff Member	Designation & Department	Role
	Dr. A.V Bhaskara Rao	PRINCIPAL	Chairman Ch
2	Mr. Anjaiah Vasipalle	Associate Professor, ECE	Co-ordinator Anjaiah
	Mr. P. Raghava Reddy	Associate Professor, MCA	Exam Section In-charge
4	Mr. A. Sathiyaraj	Assistant Professor, CSE	Member Saby
	Mr. K. Gopi	Assistant Professor, EEE	Member Copy
	Mr. N. Chakravarthi	Assistant Professor, CIVIL	Member (V)
	Mr. B. Chandra Mouli	Associate Professor, MECH	Member M
	Mr. R. Koteswara Rao	Assistant Professor, MBA	Member Ruhe
9	Mr. Ch. Venkateswarlu	Associate Professor, S&H	Member Chu

The meeting of Examination Committee commences with a welcome by Dr. A. V. Bhaskara Rao, Chairman of the Examination Committee. Mr. Anjaiah Vasipalle has extended his cordial welcome to all members and read out the notes on agenda for discussion.

The following points as per the Agenda are discussed.

Agenda-1: To confirm the minutes of the last meeting of the examination committee

The minutes of Examination committee meeting held on 04-11-2020 at 3:00PM were circulated to the members for the committee. As there were no comments it was declared that the minutes were confirmed.

Agenda-2: To report the action taken report on the on the minutes of the last meeting of examination Committee.

The coordinator presented the action taken report on the previous meeting held on 04 -11-2020.

Agenda-3: To report about the important communications, received from JNTUK.

The chairman advised to circulate important information to HOD's of all departments to the necessary extent like promotion rules, such as to promote from II year to III year & III year to IV year & substitute subjects for readmitted students etc.



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Agenda-4: To discuss on Examination Schedules given by JNTUK.

Discussed about examination schedules given by JNTUK and suggested to take necessary steps required for conduction of exams (MID & End exams)

The chairperson has suggested Examination In-Charge to prepare necessary schedules.

Agenda-5: Any other item with the permission of the chair.

As there was no item with permission of Chair, the meeting was concluded with the vote of thanks by Coordinator.

SI.No	Name of the staff Member	Designation & Department	Role	Signature
a Ph	Dr. A. V. Bhaskara Rao	PRINCIPAL	Chairman	10
2	Mr. Anjaiah Vasipalle	Associate Professor, ECE	Co-ordinator	-Anjarah:
3	Mr. P. Raghava Reddy	Associate Professor, MCA	Exam Section In-charge	P. Raba le
4	Mr. A. Sathyaraj	Assistant Professor, CSE	Member	Satza
5	Mr. K. Gopi	Assistant Professor, EEE	Member	Copy
6	Mr. B. Chandra Mouli	Associate Professor, MECH	Member	GAD
7	Mr. N. Chakravarthi	Assistant Professor, CIVIL	Member	West
8	Mr. R. Koteswara Rao	Assistant Professor, MBA	Member	R.K.Re
9	Mr. Ch. Venkateswarlu	Associate Professor, S&H	Member	