



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Alumni Coordination Committee

Date: 06-08-2019.

MINUTES OF MEETING

With Reference to the circular dated 02-08-2019 the Alumni Coordination Committee has been assembled in T & P Room for ACC plan of activities for A.Y 2019-20.

AGENDA:

1. To finalize the events and activities of the Committee.
2. To finalize the roles and responsibilities of the coordinator and members.
3. To plan the events to be organized.

During the meeting the following members were present

| S.No. | Faculty Name | Department | Role | Phone no. | Signature |
|-------|--------------------|------------|--------|------------|------------------|
| 1 | Mr. V.Harshitha | Civil | Member | 8328415821 | V. Harshitha |
| 2 | Mrs.G.Sahiti | EEE | Member | 9553689313 | G. Sahiti |
| 3 | Mr.K.Hari Babu | ME | Member | 9398474837 | K. Hari |
| 4 | Mr.D.Nayab Rasool | ECE | Member | 9490191021 | D. Nayab Rasool |
| 5 | Mr.E.Akhil Babu | CSE | Member | 8465999059 | E. Akhil Babu |
| 6 | Mr.R.Koteswara Rao | MBA | Member | 8096104926 | R. Koteswara Rao |
| 7 | Mr.A.V.Ramana | MCA | Member | 9848792383 | A. Ramana |

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mr. B.SampathBabu welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. The coordinator suggested the committee members to depute 2 student members in each department for ACC and give their names to coordinator.
3. After discussing with all the committee members the finalized functions and facilities of the ACC are framed and finalized.
4. Also, the committee has finalized the roles and responsibilities of the Coordinator, Department coordinators/member and Student members.
5. The coordinator suggested the members to plan the events to be organized in this academic year and prepare the year plan for A.Y 2019-20.


PRINCIPAL
RISE KRISHNA SAI PRAKASAM
GROUP OF INSTITUTIONS
VALLUR - ONGOLE.


Coordinator