



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS
(Approved by AICTE, Affiliated to JNTUK, Kakinada)
NH-16, Valluru, -523272, Ongole, Prakasam District.

CIRCULAR – WEBSITE COMMITTEE MEETING

Date : 16.10.2020

This is to inform all our website committee members that there will be a committee meeting at 12:30 am on Monday, 19th october, 2020. Attendance to this meeting is compulsory for all our members. This meeting will last for 1 hour and there will be a discussion regarding the strategies we will follow to boost our website with good content. The details of the staff meeting are provided below.

Venue: CSE Department HOD Room.

Time: 12.30 pm to 1:30 pm

Meeting to be presided by : Mr. R.Venkata Subbaiah (Website committee coordinator, RISE Krishna Sai Prakasam Group Of Institutions)

Agenda of the staff meeting:

- Review on Previous resolutions status and updates to be required for tabs.
- Updates to be required according to NAAC.

Please ensure that you are on time for the meeting. Please make sure that you carry your laptops with you to the meeting, so that you can give suggestions and recommendations regarding the improvement of website.


Principal



Dr: 19/10/20
Times: 12:30 PM

Committee Meeting

Venue: CSE HOD
Room

- Agenda:
- 1) Review of previous Resolutions
 - 2) updates Required in tabs
 - 3) updates to be Required according to NAAC.
 - 4) Checkly of All Dept- data.

- Discussed:
- Checked almost all dept- data
 - Regular data to be sent to Website mail.
 - A Separate Menu to be provided for NAAC

Conclusions / Conclusions

All department Committee Co-ordinators are well discussed on Agenda and accepted to send data to web site mail T.D.

Members:

- | | | | | |
|---|-------|---|-----------|----------------------|
| ① | EEE | - | ell | (T. MADHAV) |
| ② | ECE | - | syam | (D. SYAM BABU) |
| ③ | CSE | - | Rujiah | (R. VENKATA SUBBIAH) |
| ④ | CIVIL | - | klavishan | (K. KARTHIC BABU) |
| ⑤ | ME | - | Shy | (K. YOGESH) |
| ⑥ | S&H | - | Ch | (CH. VENKATESWARAN) |
| ⑦ | MBA | - | P. H | (R. KOTESWARABABU) |
| ⑧ | MCA | - | T. B | (T. ESWARAJAH) |
| ⑨ | CSE | - | harsh | (T. PHANIRAJ KUMAR) |

Resolutions

Agenda	Resolutions	Responsible Person	Target date	Remarks
1	Reviewing the Previous Resolutions	All Committee members	-	Completed
2	Departmental Lab's data updations	All Dept. Committee members	25/10/20	Completed
3	Adding a separate Page for NAAC	Co-ordinator	25/10/20	Completed
4	Checking of All dept data	All members		Previous Resolution completed

Rajale