



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Public Relations, Press &Media, Publication Committee

Date: 10-11-2020

CIRCULAR

This is to inform to all the Public Relations, Press &Media, and Publication Committee members that a meeting is scheduled on 13-11-2020 10.30 AM in T&P Room. All the members are request attend the meeting without fail.

AGENDA:

1. To finalize the functionalities of the Committee.
2. To finalize the roles and responsibilities of the coordinator and members.
3. To developing the civic and social responsibilities
4. To plan the events to be organized.

S.No	Name	department	Role	Mobile no	Signature
1	K. Gopi	EEE	Coordinator	8639663485	
1	Anusha	CSE	Member	9346418798	
2	Sunitha	ECE	Member	8142003997	
3	Mr.Srikanth	ME	Member	9866724877	
4	Mrs. P. Shobha Rani	CIVIL	Member	7661846408	
5	Mr. V. V. Bhaskara rao	S&H	Member	8179269545	
6	Mr. Vasu	MBA	Member	9848510555	
7	Mr. A. V. Ramana	MCA	Member	7382619792	


COORDINATOR

Copy to:

1. PA to Principal for filing.
2. All HOD's
3. All Committee Members





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NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Public Relations, Press & Media, Publication Committee

Date: 13-11-2020

MINUTES OF MEETING

With Reference to the circular dated 13-11-2020 the press and media committee members assembled in Room No TF-4 to plan academic and administrative activities for A.Y 2020-21.

AGENDA:

1. Review and Assessment of all academic and other activities during last academic year (2020-21).
2. New initiatives for the academic year 2020-21
3. Any other matter with the permission of the chair.

The following members attending the meeting

S.No	Name	department	Role	Mobile no	Signature
1	K. Gopi	EEE	Coordinator	8639663485	
1	Anusha	CSE	Member	9346418798	
2	Sunitha	ECE	Member	8142003997	
3	Mr.Srikanth	ME	Member	9866724877	
4	Mrs. P. Shobha Rani	CIVIL	Member	7661846408	
5	Mr.V.V.Bhaskara rao	S&H	Member	8179269545	
6	Mr.Vasu	MBA	Member	9848510555	
7	Mr.A.V.Ramana	MCA	Member	7382619792	

The following points were discussed during the meeting and the minutes were recorded as below.

1. The coordinator Mr. K. Gopi welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. The committee has finalized the roles and responsibilities of the coordinator, department coordinator/members.
3. After discussing with all the members, functions and facilities of the press and media were framed and finalized.



Coordinator



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NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Public Relations, Press &Media, Publication Committee

Date: 27-02-2021

CIRCULAR

This is to inform to all the Public Relations, Press &Media, and Publication Committee members that a meeting is scheduled on 21-02-2021 at 10.30 AM in T&P Room. All the members are request attend the meeting without fail.

AGENDA:

1. To finalize the functionalities of the Committee.
2. To finalize the roles and responsibilities of the coordinator and members.
3. To developing the civic and social responsibilities
4. To plan the events to be organized.

S.No	Name	department	Role	Mobile no	Signature
1	K. Gopi	EEE	Coordinator	8639663485	
1	Anusha	CSE	Member	9346418798	
2	Sunitha	ECE	Member	8142003997	
3	Mr.Srikanth	ME	Member	9866724877	
4	Mrs. P. Shobha Rani	CIVIL	Member	7661846408	
5	Mr.V.V.Bhaskara rao	S&H	Member	8179269545	
6	Mr.Vasu	MBA	Member	9848510555	
7	Mr.A.V.Ramana	MCA	Member	7382619792	

COORDINATOR



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NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Public Relations, Press &Media, Publication Committee

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Date: 21-03-2021

MINUTES OF MEETING

With Reference to the circular dated 21-03-2021 the press and media committee members assembled in Room No TF-4 to plan academic and administrative activities for A.Y 2020-21.

AGENDA:

1. Review and Assessment of all academic and other activities during last academic year (2019-2020).
2. New initiatives for the academic year 2019-20
3. Any other matter with the permission of the chair.

The following members attending the meeting

S.No	Name	department	Role	Mobile no	Signature
1	K. Gopi	EEE	Coordinator	8639663485	Coordinator
1	Anusha	CSE	Member	9346418798	Member
2	Sunitha	ECE	Member	8142003997	Member
3	Mr.Srikanth	ME	Member	9866724877	Member
4	Mrs. P. Shobha Rani	CIVIL	Member	7661846408	Member
5	Mr.V.V.Bhaskara rao	S&H	Member	8179269545	Member
6	Mr.Vasu	MBA	Member	9848510555	Member
7	Mr.A.V.Ramana	MCA	Member	7382619792	Member

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2. The committee has finalized the roles and responsibilities of the coordinator, department coordinator/members.
3. After discussing with all the members, functions and facilities of the press and media were framed and finalized.


Coordinator


Principal

PRINCIPAL
RISE KRISHNA SAI PRAKASAM
GROUP OF INSTITUTIONS
VALLUR - ONGOLE.