



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Minutes of Meeting of the College Academic Committee

held on 22.08.2020

The meeting of College Academic Committee is held at 3PM on 22.06.2020 in Principal's Chamber.

Prof. Dr. A V Bhaskara Rao, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting:

S.No.	Name	Designation	Position
1.	Dr. A V Bhaskara Rao	Principal	Chairman
2.	Dr.K.Suresh Babu	Professor &HoD,CSE	Member
3.	Dr. J.Krishna	Professor &HoD, ME	Member
4.	Dr.Ch.Venu Gopal Reddy	Professor & HoD, ECE	Member
5.	Dr.J.Uday Bhaskar	Professor &HoD ,EEE	Member
6.	Mr.N.Sivaprasad	Assoc.Profossor &HoD ,CE	Member
7.	Mr.T.Eswaraiah	Assoc.Profossor&HoD ,MCA	Member
8.	Mr.G.Vasu	Asst.Professor &HoD ,MBA	Member
9.	Mr.N.V.Raghu Babu	TPO,T&P	Member

Agenda:

1. Conduct of online classes
2. Attending workshops on online tools.
3. Using online platform like Zoom, Google meet etc..
4. LMS platform
5. Conduct of online quizzes, tests etc.
6. Maintaining attendance records.



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Minutes of the meeting:

1. The conduct of online classes is examined and HoDs are instructed to ensure the effectiveness and maximum attendance with classes.
2. All faculty members are directed to attend workshops on “Using online tools for teaching”.
3. HoDs are directed to see the faculty use online dealing tools like Zoom, Google meet etc.
4. Every faculty must use a LMS platform like Google meet.
5. Every faculty should conduct at least one quiz in a week and encouraged to conduct other tests also.
6. Everyone should maintain the attendance and other records of their online classes.

Principal

PRINCIPAL
RISE KRISHNA SAI PRAKASAM
GROUP OF INSTITUTIONS
VALLUR - ONGOLE.



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Minutes of Meeting of the College Academic Committee

held on 25.11.2020

The meeting of College Academic Committee is held at 2PM on 25.11.2020 in Principal's Chamber.

Prof. Dr. A V Bhaskara Rao, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

S.No.	Name	Designation	Category
1.	Dr. A V Bhaskara Rao	Principal	Chairman
2.	Dr.K.Suresh Babu	Professor &HoD,CSE	Member
3.	Dr. J.Krishna	Professor &HoD, ME	Member
4.	Dr.Ch.Venu Gopal Reddy	Professor & HoD, ECE	Member
5.	Dr.J.Uday Bhaskar	Professor &HoD ,EEE	Member
6.	Mr.N.Sivaprasad	Assoc.Professor &HoD ,CE	Member
7.	Mr.T.Eswaraiah	Assoc.Professor& HoD MCA	Member
8.	Mr.G.Vasu	Asst.Professor &HoD ,MBA	Member
9.	Mr.N.V.Raghu Babu	TPO,T&P	Member

Agenda:

1. Conduct of III-II and II-II Regular examinations in November 2020.
2. I-II Regular exams in December 2020
3. Class work online and offline
4. Attendance monitoring during online class work.
5. Following Covid-19 protocol strictly.
6. Progress of projects.
7. Syllabus coverage



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Minutes of the meeting:

1. A lengthy discussion and suggestions were discussed regarding the conduct of the III-II and II-II Regular examinations in November 2020. Finally, HoDs are advised to keep an eye on the examinations to ensure that they run smoothly.
2. In December 2020, students will take the I-II Regular examinations in the same fashion. The conduct of the I-II Regular examinations in December 2020 sparked a significant exchange of ideas.
3. It was reviewed how to perform class work both in offline and online. The HoD has been given the task of ensuring that the class work runs smoothly.
4. During online class work, the HoDs are instructed to keep track of attendance.
5. HoDs are instructed to check all teaching, non-teaching staff, and students are strictly adhered to the Covid-19 protocol.
6. The progress of the projects is discussed.
7. HoDs provided a summary of the syllabus coverage. Extra time was allotted to the subjects that still needed to be covered on the syllabus.

Principal
PRINCIPAL
RISE KRISHNA SAI PRAKASAM
GROUP OF INSTITUTIONS
VALLUR - ONGOLE.



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Minutes of Meeting of the College Academic Committee

held on 25.03.2021

The meeting of College Academic Committee is held at 2:30PM on 25.03.2021 in Principal's Chamber.

Prof. Dr. A V Bhaskara Rao, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

S.No.	Name	Designation	Position
1.	Dr. A V Bhaskara Rao	Principal	Chairman
2.	Dr.K.Suresh Babu	Professor &HoD,CSE	Member
3.	Dr. J.Krishna	Professor&HoD,ME	Member
4.	Dr.Ch.Venu Gopal Reddy	Professor&HoD ,ECE	Member
5.	Dr.J.Uday Bhaskar	Professor&HoD ,EEE	Member
6.	Mr. N.Sivaprasad	Assoc.Professor &HoD ,CE	Member
7.	Mr.T.Eswaraiah	Assoc.Professor &HoD ,MCA	Member
8.	Mr.G.Vasu	Assoc.Professor &HoD ,MBA	Member
9.	Mr.N.V.Raghu Babu	TPO,T&P	Member

Agenda:

1. Internship.
2. Mini projects.
3. Certificate Program/Courses
4. feedback from students the faculty's
5. Syllabus Coverage.
6. Monitoring of students.
7. Discipline of students
8. Student attendance



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
(An ISO 9001:2015 certified Institute, NBA accredited for B.Tech. in ECE,EEE,CE and ME)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Minutes of the meeting:

1. HoDs are directed to inspire the students to do internship at the side of academics.
2. Suggested to HoDs that students must receive minimum two mini projects.
3. HoDs are directed to encourage students to participate in certificate programmes and courses.
4. HoDs are expected to gather feedback from students on the faculty's performance.
5. The coverage of syllabus is discussed.
6. Instructed all the HoDs to monitor the students.
7. Hods are required to focus completely on student discipline. It is the responsibility of every member of the staff to monitor and correct the behaviour of the students.
8. HoDs are expected to double-check the attendance of their students. Mentors are told to contact the absentee. Ensure that everyone is present.


Principal

PRINCIPAL
RISE KRISHNA SAI PRAKASAM
GROUP OF INSTITUTIONS
VALLUR - ONGOLE