



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Minutes of Meeting of the College Academic Committee held on 10.07.2019

The meeting of College Academic Committee is held at 10 am on 10.07.2019 in Principal's Chamber.

Prof. Dr. A V Bhaskara Rao, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

S.No.	Faculty Name	Designation	Position
1	Dr. A V Bhaskara Rao	Principal	Chairman
2	Dr.N.Sridhar	Professor&HoD,CE	Member
3	Dr. Y.Kusumalatha,	Professor&HoD,EE	Member
4	Dr. J.Krishna	Professor&HoD,ME	Member
5	Dr.Ch.Venu Gopal Reddy	Professor&HoD,ECE	Member
6	Dr.K.Suresh Babu	Professor& HOD,CSE	Member
7	Mr.K.Venkata Reddy	Assoc. Professor& HoD, S &H	Member

Agenda:

1. Class Work
2. Time table
3. Student attendance
4. Requirements of software
5. Subject allotment
6. CRT training



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Minutes of the meeting:

1. The steps for a smooth classwork flow were discussed. The total attendance of the students is also monitored by the monitors.
2. The timetable was submitted by the HoDs. There was a double check to ensure that no faculty's schedules overlapped.
3. HoDs are expected to double-check the attendance of their students. Mentors are told to contact the absentee. Ensure that everyone is present.
4. The HoDs will compile a list of the software's specifications. HoDs should make suggestions to mentors to ensure that everything is in order and to decide what software is required.
5. The list of subject allotments was finalized by the HoDs.
6. For CRT training, a suitable time table has been created. It is planned to offer freelancers to the CRT training as well.


Principal

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Minutes of Meeting of The College Academic Committee

held on 10.12.2019

The meeting of College Academic Committee is held at 10 AM on 10.12.2019 in Principal's Chamber.

Prof. Dr. A V Bhaskara Rao, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting:

S.No.	Name	Designation	Position
1.	Dr. A V Bhaskara Rao	Principal	Chairman
2.	Dr.K.Suresh Babu	Professor & HoD,CSE	Member
3.	Dr. J.Krishna	Professor &HoD, ME	Member
4.	Dr.Ch.Venu Gopal Reddy	Professor & HoD, ECE	Member
5.	Dr.Y.Kusuma Latha	Professor & HoD ,EEE	Member
6.	Dr.N. Sridhar	Assoc.Professor ,CE	Member

Agenda:

1. NBA visit and meeting comments.
2. Appreciating HoD for successful NBA visit.
3. Progress of projects.
4. Monitoring of students.
5. 4-1 results.



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Minutes of the meeting:

1. The results of NBA visit are discussed. Based on the output of the NBA visit, the further action plan is discussed.
2. The Principal appreciated all HoDs for their effort towards the successful NBA visit.
3. The progress of the projects is discussed.
4. Instructed all the HoDs to monitor the students.
5. Suggested all the HoDs and the faculty members to focus on 4-1 results.

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Minutes of Meeting of The College Academic Committee

held on 12.03.2020

The meeting of College Academic Committee is held at 1PM on 12.03.2019 in Principal's Chamber.

Prof. Dr. A V Bhaskara Rao, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

S.No.	Name	Designation	Position
1.	Dr. A V Bhaskara Rao	Principal	Chairman
2.	Dr.K.Suresh Babu	Professor &HoD,CSE	Member
3.	Dr. J.Krishna	Professor &HoD, ME	Member
4.	Dr.Ch.Venu Gopal Reddy	Professor & HoD, ECE	Member
5.	Dr.Y.Kusuma Latha	Professor &HoD ,EEE	Member
6.	Dr. N.Sridhar	Assoc.Professor &HoD ,CE	Member

Agenda:

1. Class work
2. Projects
3. NBA Progress
4. Discipline of students
5. Previous semester exam result analysis
6. Checking of mobiles
7. Student attendance



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Minutes of the meeting:

1. Directed to observe the class-work and see the classes are taken seriously.
2. HoDs are asked to encourage students to finish the project on time so that they can enhance their skills.
3. The progress of NBA work is discussed. The HoDs are directed to monitor the work regularly.
4. Hods are required to focus completely on student discipline. It is the responsibility of every member of the staff to monitor and correct the behaviour of the students.
5. The result data was examined. Applauded and encouraged faculty members who obtained high percentages and motivated those who had poor results. The reason for several subjects' low passing percentages was reviewed, and suggestions were made to enhance the outcomes.
6. HoDs are directed to check the mobiles randomly and ensure that student do not get them.
7. HoDs are expected to double-check the attendance of their students. Mentors are told to contact the absentee. Ensure that everyone is present.


Principal

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