



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE
(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P
CENTRAL LIBRARY INFORMATION CENTRE

Date: 12-06-2019

CIRCULAR

This is to inform to all the Library committee members that a meeting is scheduled on 14-06-2019 at 1.30 PM in Central Library. All the members are requested to attend the meeting without fail.

AGENDA:

1. Review of Previous Resolutions
2. Procurement of new titles & new volumes.
3. Procurement of e-cap software

S.NO	NAME	DEPT	DESIGNATION	ROLE	SIGNATURE
1	K. SAIMAN	ECE	Assoc.Prof	Coordinator	
2	B.MAHALAKSHMI	LIBRARY	Librarian	Member	
3	P.ANUSHA	CSE	Asst.Prof	Member	
4	K.SOMAIHCHOWDARY	ME	Asst.Prof	Member	
5	K.GOPI	EEE	Asst.Prof	Member	
6	K. KARTHEEK BABU	CIVIL	Asst.Prof	Member	
7	V.KAMESWARARAO	MBA	Asst.Prof	Member	
8	M.JAGADEESH	MCA	Asst.Prof	Member	
9	S.VENKATARAO	S&H	Asst.Prof	Member	

COORDINATOR
LIBRARY COMMITTEE
Mr. K.Saiman
Associate Professor,
Dept. of ECE

Copy to:

1. PA to Principal for filing.
2. All HOD's.
3. All Committee Members.





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NH-16, Valluru,-523272, Ongole, Prakasam District, A.P
CENTRAL LIBRARY INFORMATION CENTRE

MINUTES OF MEETING

Date: 14/6/2019
Time: 1.30
Venue: CENTRAL LIBRARY

We welcoming all the committee members to discuss the following agenda

AGENDA:

1. Review of Previous Resolutions
2. Procurement of new titles & new volumes.
3. Procurement of e-cap software.

MEMBERS PRESENT:

S.NO	NAME	DEPT	DESIGNATION	ROLE	SIGNATURE
1	K. SAIMAN	ECE	Assoc.Prof	Coordinator	
2	B.MAHALAKSHMI	LIBRARY	Librarian	Member	
3	P.ANUSHA	CSE	Asst.Prof	Member	
4	K.SOMAIACHOWDARY	ME	Asst.Prof	Member	
5	K.GOPI	EEE	Asst.Prof	Member	
6	K. KARTHEEK BABU	CIVIL	Asst.Prof	Member	
7	V.KAMESWARARAO	MBA	Asst.Prof	Member	
8	M.JAGADEESH	MCA	Asst.Prof	Member	
9	S.VENKATARAO	S&H	Asst.Prof	Member	

RESOLUTIONS:

Agenda point	Resolutions	Responsible person	Target date	Action Taken
1.	It is resolved to place order for procurement of titles volumes as per the suggestions/requisitions received from HODs, faculty and students of different departments	Y.Sandhya	5-07-19	Completed
2.	It is resolved to procure of e-cap software	K. Kartheek Babu	5-12-19	Completed




COORDINATOR



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NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

CENTRAL LIBRARY INFORMATION CENTRE

Date: 19-12-2019

CIRCULAR

This is to inform to all the Library committee members that a meeting is scheduled on 21-12-2019 at 2.00 PM in Central Library. All the members are requested to attend the meeting without fail.

AGENDA:

1. Review of Previous Resolutions
2. Procurement of new titles & Adding up of new volumes.
3. Automation of Library

S.NO	NAME	DEPT	DESIGNATION	ROLE	SIGNATURE
1	K. SAIMAN	ECE	Assoc.Prof	Coordinator	
2	V.GOPAL REDDY	LIBRARY	Librarian	Member	
3	P.ANUSHA	CSE	Asst.Prof	Member	
4	K.SOMAIHCHOWDARY	ME	Asst.Prof	Member	
5	K.GOPI	EEE	Asst.Prof	Member	
6	K. KARTHEEK BABU	CIVIL	Asst.Prof	Member	
7	V.KAMESWARARAO	MBA	Asst.Prof	Member	
8	M.JAGADEESH	MCA	Asst.Prof	Member	
9	S.VENKATARAO	S&H	Asst.Prof	Member	

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LIBRARY COMMITTEE
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CENTRAL LIBRARY INFORMATION CENTRE

MINUTES OF MEETING

Date: 21/12/2019
Time: 2.00
Venue: CENTRAL LIBRARY

We welcoming all the committee members to discuss the following agenda

AGENDA:

1. Review of Previous Resolutions
2. Procurement of new titles & Adding up of new volumes.
3. Automation of Library.

MEMBERS PRESENT:

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1	K. SAIMAN	ECE	Assoc.Prof	Coordinator	
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7	V.KAMESWARARAO	MBA	Asst.Prof	Member	
8	M.JAGADEESH	MCA	Asst.Prof	Member	
9	S.VENKATARAO	S&H	Asst.Prof	Member	

RESOLUTIONS:

Agenda point	Resolutions	Responsible person	Target date	Action Taken
1.	It is resolved to place order for procurement of titles volumes as per the suggestions/requisitions received from HODs, faculty and students of different departments	P. Ausha	28-12-19	Completed
2.	Automation of Library	V. Gopal reddy	30-12-19	Completed


COORDINATOR

