



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS
(Approved by AICTE, Affiliated to JNTUK, Kakinada)
NH-16, Valluru, -523272, Ongole, Prakasam District.

CIRCULAR – WEBSITE COMMITTEE MEETING

Date : 21.01.2018

This is to inform all our website committee members that there will be a committee meeting at 12:30 pm on Wed, 26th Jan, 2018. Attendance to this meeting is compulsory for all our ^{members} employees. This meeting will last for 1 hour and there will be a discussion regarding the strategies we will follow to boost our website with good content. The details of the staff meeting are provided below.

Venue: CSE HOD Room.

Time: 12.30 pm to 1:30 pm

Meeting to be presided by : Mr. R.Venkata Subbaiah (Website committee coordinator, RISE Krishna Sai Prakasam Group Of Institutions)

Agenda of the staff meeting:

Review about previous resolutions

Updates Required for Dept tabs.

Faculty profile format template requirements.

Please ensure that you are on time for the meeting. Please make sure that you carry your laptops with you to the meeting, so that you can give suggestions and recommendations regarding the improvement of website.




Principal

26/12/18
12:30 PM

Committee Meeting

CSE
Venue: HOD ROOM

- Agenda:
- 1) Review of previous Minutes
 - 2) Discussion about Dept tabs
 - 3) Format of Profile

Discussed about the tabs required and decided to change few tabs of professional society and deleting of Library / Syllabus / Cal / Projects. And new profile and web ticket are introduced.

Resolutions → All are accepted to update profile and dept data






→ ① All are accepted to send the required web data (dept) with in two days.

→ All are accepted to send Committee student members.

Conclusion: All are accepted and decided to send dept data.

→ All are accepted to send links (google feedback form links) by 28/12/18

Members:

- 1) CSE : Rujiah Associate prof (R. VENKATA SUBBAYY)
- 2) ECE : 
- 3) EEE : 
- 4) ME : K.K.RAJ
- 5) CIVIL : Karthik
- 6) SPH : 
- 7) MBA : 
- 8) MCA : 

Resolutions

Agend	Resolution	Responsible persons	Target date	Priority
①	Review of previous Meeting Resolutions	-	-	Complete
②	All are accepted to send departmental- tab data google feed back links	All depts. Members -	28/2/20	Complete

Responsible