



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)
NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

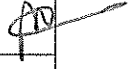
Minutes of Meeting of the College Academic Committee

held on 12.07.2017

The meeting of College Academic Committee is held at 10 am on 12.07.2017 in Principal's Chamber.

Dr. L. Prasad, Principal, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

S.No.	Faculty Name	Designation	Position
1	Dr. L.Prasad	Principal	Chairman 
2	Dr. CH.Venu Gopal Reddy	HOD ,ECE	Member
3	Mr.N.Siva Prasad	HOD,CE	Member
4	Dr.G.Venkateswarlu	HOD,EEE	Member
5	Mr.B.Chandra Mouli	HOD, ME	Member
6	Dr. K.Suresh Babu	HOD,CSE	Member
7	Dr.S.T.K.B.R.Charyulu	HOD,MBA	Member

Agenda:

1. Class Work
2. Time table
3. Subject allotment
4. End exam question papers analysis
5. Checking of mobiles
6. Previous semester exam result analysis



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Minutes of the meeting:

1. The steps for a smooth classwork flow were discussed. The total attendance of the students is also monitored by the monitors.
2. The timetable was submitted by the HoDs. There was a double check to ensure that no faculty's schedules overlapped.
3. The list of subject allotments was finalized by the HoDs.
4. Deep analysis on end exam question papers.
5. HoDs are directed to check the mobiles randomly and ensure that student do not get them.
6. The result data was examined. Applauded and encouraged faculty members who obtained high percentages and motivated those who had poor results. The reason for several subjects low passing percentages was reviewed, and suggestions were made to enhance the outcomes.


Principal
RISE Krishna Sai Prakasam Gro-
of Institutions, Valluru - 523 272



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Minutes of Meeting of The College Academic Committee

held on 24.11.2017

The meeting of College Academic Committee is held at 11 AM on 24.11.2017 in Principal's Chamber.

Dr. L. Prasad, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting:

S.No.	Faculty Name	Designation	Position
1	Dr. L.Prasad	Principal	Chairman 
2	Dr. CH.Venu Gopal Reddy	HOD ,ECE	Member
3	Mr.N.Siva Prasad	HOD,CE	Member
4	Dr.G.Venkateswarlu	HOD,EEE	Member
5	Mr.B.Chandra Mouli	HOD, ME	Member
6	Dr. K.Suresh Babu	HOD,CSE	Member
7	Dr.S.T.K.B.R.Charyulu	HOD,MBA	Member

Agenda:

1. First mid marks analysis
2. Conduction of classes
3. Progress of projects.
4. Monitoring of students.
5. Second mid paper setting
6. Syllabus coverage
7. Interactive boards




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Minutes of the meeting:

1. Analysis of First mid marks and find out the list of students got less marks.
2. Instructed all the HoDs to monitor class work.
3. The progress of the projects is discussed.
4. Instructed all the HoDs to monitor the students.
5. Suggested all the HoDs and the faculty members to focus on second mid paper setting.
6. HoDs provided a summary of the syllabus coverage. Extra time was allotted to the subjects that still needed to be covered on the syllabus.
7. Discussed to take interactive boards.


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Minutes of Meeting of The College Academic Committee held on 08.03.2018

The meeting of College Academic Committee is held at 1PM on 8.03.2018 in Principal's Chamber.

Dr. L. Prasad, Chairman of the Academic Committee of RISE Krishna Sai Prakasam Group of Institutions, Ongole, presided over the meeting.

The following members attended the meeting: -

S.No.	Faculty Name	Designation	Position
1	Dr. L.Prasad	Principal	Chairman
2	Dr. CH.Venu Gopal Reddy	HOD ,ECE	Member
3	Mr.N.Siva Prasad	HOD,CE	Member
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5	Mr.B.Chandra Mouli	HOD, ME	Member
6	Dr. K.Suresh Babu	HOD,CSE	Member
7	Dr.S.T.K.B.R.Charyulu	HOD,MBA	Member

Agenda:

1. Class work
2. Projects
3. Preparation of end exams
4. Discipline of students
5. CRT training
6. feedback from students the faculty's
7. Faculty requirement
8. Attendance monitoring
9. Syllabus coverage




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Minutes of the meeting:

1. Directed to observe the class-work and see the classes are taken seriously.
2. HoDs are asked to encourage students to finish the project on time so that they can enhance their skills.
3. Instructed to all HoDs and faculty are focus on preparation of end exams
4. Hods are required to focus completely on student discipline. It is the responsibility of every member of the staff to monitor and correct the behaviour of the students.
5. For CRT training, a suitable time table has been created. It is planned to offer freelancers to the CRT training as well.
6. HoDs are expected to gather feedback from students on the faculty's performance.
7. The requirement for faculty members in all departments.
8. HoDs are expected to double check the attendance of their students.
9. HoDs provided a summary of the syllabus coverage.


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