



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS::ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINAD

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Student counseling/ Grievance Redressal committee

24/07/2017

CIRCULAR

All the members of Student counseling/ Grievance Redressal committee are requested to attend a meeting which will be held on principal's chamber at 3pm on 25/07/2017

Members

Dr.L.Prasad	Chairman	Principal
J,PunnamiDevi	Coordinator	Asst professor
K.Chandrika	Member	Asst professor
N.Surekha	Member	Asst professor
O.V.Sai Kiran	Member	Asst professor
K.Kartheek babu	Member	Asst professor
I.Seetharamarao	Member	Asst professor
A.V. Ramana	Member	Asst professor
K.V.Ramesh	Member	Asst professor



Cef
Coordinator



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Student counseling/ Grievance Redressal committee

25/07/2017

Minutes of the Meeting of the STUDENT COUNSELING/ GRIEVANCES REDRESSAL COMMITTEE Conducted in the principal's Chamber on 25/07/2017

- The Principal Welcomed the members present in the meeting
- Student Counseling/ Grievance Redressal policy and Objectives are discussed
- Activities for creating awareness among the students about GRC/Students Counseling are explored

Members

Dr.L.Prasad	Chairman	Principal	
J,PunnamiDevi	Coordinator	Asst professor	
K.Chandrika	Member	Asst professor	
N.Surekha	Member	Asst professor	
O.V.Sai Kiran	Member	Asst professor	
K.Kartheek babu	Member	Asst professor	
I.Seetharamarao	Member	Asst professor	
A.V. Ramana	Member	Asst professor	
K.V.Ramesh	Member	Asst professor	

Resolutions:

The Grievance Redressal Cell comprising of the above faculty of various disciplines will enquire the nature of the complaint and subsequently extent of the grievances and suggest the final action to be initiated at the college level for the redressal of the same. Student may approach the following Committee Members if they have any grievance and the Committee will come up with the timely action.

Activities: The College has a Mentoring system that clearly monitors the academic and personal growth of the students. For Every 60 students there will be one mentor, who closely monitors the students, Identify any issues that prevent the growth and carefully address those issues by way of counseling, academic as well as personal growth is ensured.





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Student counseling/ Grievance Redressal committee

14/09/2017

CIRCULAR

All the members of Student counseling/ Grievance Redressal committee to attend a meeting which will be held on English Lab at 3pm on 15/09/2017

AGENDA

1. Advising students to respect the right and dignity of one another and show utmost Restraint and patience whenever any occasion of right arises.
2. students requested to increase the number of bus pickup points

Members

J,PunnamiDevi	Coordinator	Asst professor
K.Chandrika	Member	Asst professor
N.Surekha	Member	Asst professor
O.V.Sai Kiran	Member	Asst professor
K.Kartheek babu	Member	Asst professor
I.Seetharamarao	Member	Asst professor
A.V. Ramana	Member	Asst professor
K.V.Ramesh	Member	Asst professor

Handwritten signatures of members:
J.PunnamiDevi
K.Chandrika
N.Surekha
O.V.Sai Kiran
K.Kartheek babu
I.Seetharamarao
A.V. Ramana
K.V.Ramesh

Handwritten signature of Coordinator:
Coordinator





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Student counseling/ Grievance Redressal committee

15/09/2017

Minutes of the Meeting of the STUDENT COUNSELING/ GRIEVANCES REDRESSAL COMMITTEE Conducted in the English Lab on 15/09/2017

1. Advising students to respect the right and dignity of one another and show utmost Restraint and patience whenever any occasion of right arises.
2. students requested to increase the number of bus pickup points.

MEMBERS:

J,PunnamiDevi	Coordinator	Asst professor	
K.Chandrika	Member	Asst professor	
N.Surekha	Member	Asst professor	
O.V.Sai Kiran	Member	Asst professor	
K.Kartheek babu	Member	Asst professor	
I.Seetharamarao	Member	Asst professor	
A.V. Ramana	Member	Asst professor	
K.V.Ramesh	Member	Asst professor	

Discussion on Agenda:

The Students are requested to state his grievances and from the discussions it appears that his grievance mainly increase the number of bus pickup points

It was Informed to the concerned department and particularly ordered to increase the number of bus pickup points.





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Student counseling/ Grievance Redressal committee

23/1/2018

CIRCULAR

All the members of Student counseling/ Grievance Redressal committee are requested to attend a meeting which will be held on **English Lab** at 3pm on 24/01/2018

Agenda of the meeting:

1. To review the GRIEVANCES cell meeting.
2. Review on complaints given by the students.
3. Any other issues.

Members

J,PunnamiDevi	Coordinator	Asst professor
K.Chandrika	Member	Asst professor
N.Surekha	Member	Asst professor
O.V.Sai Kiran	Member	Asst professor
K.Kartheek babu	Member	Asst professor
I.Seetharamarao	Member	Asst professor
A.V. Ramana	Member	Asst professor
K.V.Ramesh	Member	Asst professor


Coordinator





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Student counseling/ Grievance Redressal committee

24/01/2018

Minutes of the Meeting of the STUDENT COUNSELING/ GRIEVANCES REDRESSAL COMMITTEE Conducted in the English Lab on 24/01/2018

1. Agenda : Review of previous meetings minutes.
2. Some of the students are requested additional stools in the laboratories
3. To provide reference books which are not available in library desk

MEMBERS:

J,PunnamiDevi	Coordinator	Asst professor	
K.Chandrika	Member	Asst professor	
N.Surekha	Member	Asst professor	
O.V.Sai Kiran	Member	Asst professor	
K.Kartheek babu	Member	Asst professor	
I.Seetharamarao	Member	Asst professor	
A.V. Ramana	Member	Asst professor	
K.V.Ramesh	Member	Asst professor	

Discussions and Resolutions:

The committee members are ensured that the GRIEVANCES will be sorted out within one week





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Student counseling/ Grievance Redressal committee

19/02/2018

CIRCULAR

All the members of Student counseling/ Grievance Redressal committee to attend a meeting which will be held in English Lab at 3pm on 20/02/2018.

Agenda of the meeting:

Any matter related to internal complaints.

Some of the students are requested additional stools in the laboratories

Members

J,PunnamiDevi	Coordinator	Asst professor
K.Chandrika	Member	Asst professor
N.Surekha	Member	Asst professor
O.V.Sai Kiran	Member	Asst professor
K.Kartheek babu	Member	Asst professor
I.Seetharamarao	Member	Asst professor
A.V. Ramana	Member	Asst professor
K.V.Ramesh	Member	Asst professor

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Coordinator





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Student counseling/ Grievance Redressal committee

20/02/2018

Minutes of the Meeting of the STUDENT COUNSELING/ GRIEVANCES REDRESSAL COMMITTEE Conducted in the English Lab on 20/02/2018

We discussed that any internal complaints in the Departments and

Some of the students are requested additional stools in the laboratories

MEMBERS:

J,PunnamiDevi	Coordinator	Asst professor	
K.Chandrika	Member	Asst professor	
N.Surekha	Member	Asst professor	
O.V.Sai Kiran	Member	Asst professor	
K.Kartheek babu	Member	Asst professor	
I.Seetharamarao	Member	Asst professor	
A.V. Ramana	Member	Asst professor	
K.V.Ramesh	Member	Asst professor	

Discussions and Resolutions:

The committee members are ensured that the GRIEVANCES will be sorted out within one week



Coordinator