



RISE KRISHNA SAI PRAKASAM GROUP OF INSTITUTIONS:: ONGOLE

(Approved by AICTE-NEW DELHI, Affiliated to JNTUK KAKINADA)

NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Professional Society Coordination Committee

Date: 15-11-2017

CIRCULAR

This is to inform to all the Professional Societies Coordination (PSC) committee members that a meeting is scheduled on 17-11-2017 at 10.30 AM in T&P Room. All the members are requested to attend the meeting without fail.

AGENDA:

1. To register students in professional bodies.
2. To plan the events to be organized.

S.No.	Faculty Name	Department	Role	Signature
1	Mrs. Ch.Venkata Ramana	Civil	Coordinator	
2	Mrs. N. Surekha	EEE	Member	
3	Mr. A. Bala Krishna	ME	Member	
4	Mr. S. Chandrasekhar	ECE	Member	
5	Mr. K. Ravi Kumar	CSE	Member	
6	Dr. G Siva Kumar	BS & H	Member	
7	Mr. K. V Ramesh	MBA	Member	
8	Mr. Sk. Yakub Basha	MCA	Member	



COORDINATOR
PSC Committee
Mrs. Ch.Venkata Ramana
Associate Professor,
Dept. of Civil

Copy to:

1. PA to Principal for filing.
2. All HOD's
3. All Committee Members



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Professional Society Coordination Committee

Date: 15-11-2017.

MINUTES OF MEETING

With Reference to the circular dated 17-11-2017 the Professional Society Coordination Committee has been assembled in T & P Room for PSC plan of activities for A.Y 2017-18.

AGENDA:

1. To register students in professional bodies.
2. To plan the events to be organized

During the meeting the following members were present

S.No.	Faculty Name	Department	Role	Signature
1	Mrs. Ch.Venkata Ramana	Civil	Coordinator	
2	Mrs. N. Surekha	EEE	Member	
3	Mr. A. Bala Krishna	ME	Member	
4	Mr. S. Chandrasekhar	ECE	Member	
5	Mr. K. Ravi Kumar	CSE	Member	
6	Dr. G Siva Kumar	BS & H	Member	
7	Mr. K. V Ramesh	MBA	Member	
8	Mr. Sk. Yakub Basha	MCA	Member	

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mrs. Ch.Venkata Ramana welcomed the members of the committee who had assembled.
2. The coordinator suggested the members to encourage students, to register in any 2 professional societies and get memberships.
3. The coordinator suggested the members to plan the events to be organized in this academic year and prepare the year plan for A.Y 2017-18 Sem-II.



Coordinator



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NH-16, Valluru,-523272, Ongole, Prakasam District, A.P

Date: 24-06-2016.

The Professional Societies Coordination Committee is formed with the following faculty members

S.No.	Faculty Name	Department	Role	
1	Mrs. Ch.Venkata Ramana	Civil	Coordinator	<i>Ch.Venka</i>
2	Mrs. N. Surekha	EEE	Member	<i>N. Surekha</i>
3	Mr. A. Bala Krishna	ME	Member	<i>AB</i>
4	Mr. S. Chandrasekhar	ECE	Member	<i>S. Chandrasekhar</i>
5	Mr. A. Satya Raj	CSE	Member	<i>PA</i>
6	Dr. G Siva Kumar	BS & H	Member	<i>G. Siva Kumar</i>
7	Mr. S. Anjaneyulu	MBA	Member	<i>S. Anjaneyulu</i>
8	Mr. Sk. Yakub Basha	MCA	Member	<i>S.M. Yakub</i>

Functions: Motivating all the staff and students to be the members of societies/chapters such as ISTE, IEEE, IETE etc., planning, preparing and sending proposals to various professional societies for obtaining their grants/permissions etc., Arranging and conducting student chapter activities programmes effectively. Conducting meeting periodically for the effectiveness of activities.

Meeting: once in six months

Copy to

1. All HOD's for information and circulate among the concerned staff members.
2. PA to Principal for filing.

[Signature]
PRINCIPAL
RISE KRISHNA SAI PRAKASAM
GROUP OF INSTITUTIONS
VALLURU, ONGOLE